



STUDENT BURSARY PROGRAM

Ph: 780-836-3348 Email: bursary@countyofnorthernlights.com

ELGIBILTY

To qualify for the County bursary, students must be residents of the County of Northern Lights and demonstrate financial need. These bursaries are not based on academic standing and are available to students of any age who wish to pursue post-secondary studies or technical/apprenticeship training. Council reserves the right to determine the priority study areas to direct bursary funds.

COUNTY BURSARY INSTRUCTIONS:

- Complete pages 1 – 3 of the County of Northern Lights Student Bursary Application form
- Provide two (2) letters of reference:
 - One (1) from a personal reference other than a relative
 - One (1) from the Principal or Counsellor of the high school you attended.
 - Mature students or students who have graduated before the current application year may use their current employer, professor, or instructor from the institution they are attending.

Questions about the County bursary? Contact Community Services at 780-836-3348 or email bursary@countyofnorthernlights.com

MATCHING FUNDS FROM NAD BURSARY PARTNERSHIP PROGRAM

In partnership with Northern Alberta Development (NAD), County of Northern Lights bursary recipients may also be eligible for matching funds up to an additional \$2,500, for a total of \$5,000 through the [Northern Alberta Development Bursary Partnership Program \(NAD BPP\)](#). Recipients of the NAD BPP are required to complete a return of service and live and work in the [program area](#) for a minimum of ten (10) months after graduation.

NAD BPP INSTRUCTIONS:

- Confirm you meet the [NAD BPP eligibility requirements](#)
- Complete the '*County of Northern Lights and Northern Alberta Development Partnership Bursary Return Service Agreement*' on page 4 and submit with your County bursary application
- If selected as a recipient of the County bursary, the NAD BPP Program Administrator will email County bursary recipients a link to the online NAD BPP application form

Questions about the NAD BPP? Visit the [NAD website](#) or contact NAD directly at 780-624-6545 or bursariesnad@gov.ab.ca

APPLICATION DEADLINE: JULY 15 (ANNUALLY)

SUBMIT COMPLETED FORMS VIA MAIL OR EMAIL TO:

County of Northern Lights, Attn: Community Services Coordinator
Box 10, Manning, AB T0H 2M0
Email: bursary@countyofnorthernlights.com



STUDENT BURSARY APPLICATION FORM

Ph: 780-836-3348 Email: bursary@countyofnorthernlights.com

The personal information collected through this form will be used for the sole purpose of qualifying the applicant for the County of Northern Lights Bursary Program. This collection is authorized under sections 4(a) and (c) of the Protection of Privacy Act (Alberta). Information of applicants also applying for matching funds through the Northern Alberta Development Bursary Partnership Program (NAD BPP) will also be disclosed to NAD. For questions about the collection and use of this personal information, please contact the County of Northern Lights ATI Coordinator at 780-836-3348 or 1-888-525-3481.

APPLICANT INFORMATION		
Last Name		First Name
Date of Birth (MM/DD/YEAR)		Social Insurance Number
Alberta Student ID Number		
Land Location / Rural Address		
Mailing Address		
Town	Province	Postal Code
Phone Number		
Email Address		

HIGH SCHOOL EDUCATION INFORMATION	
Date Graduated or will Graduate (MM/DD/YEAR)	
Name of High School Attended	
Name of High School Principal or Counsellor	

POST-SECONDARY EDUCATION INFORMATION	
Name of Post-Secondary Institution	
Post-Secondary Program/Area of Study	
Program Start Date (MM/DD/YEAR)	

FINANCIAL INFORMATION

If you are a SINGLE student, please indicate if you will be living with family and/or guardian(s) during your post-secondary studies

- Yes
 No

MONTHLY EXPENSES <i>(while in school)</i>		MONTHLY RESOURCES <i>(while in school)</i>	
Rent / Mortgage / Student Housing		Applicant's Wages / Salary <i>(after deductions)</i>	
Utilities <i>(power, heating, phone, internet, etc.)</i>		Spouse's Income <i>(after deductions)</i>	
Food / Clothing / Personal Care		Contributions from parent(s) and/or guardian(s)	
Transportation Costs		Child Support / Spousal Support	
Childcare / Babysitting		Training Allowance	
Additional Expenses <i>(i.e. medical)</i>		Government Funding <i>(excluding loans and lines of credit)</i>	
TOTAL MONTHLY EXPENSES		TOTAL MONTHLY RESOURCES	

ANNUAL EDUCATION EXPENSES		OTHER RESOURCES	
Tuition		Savings when starting school	
Fees		Other funding: grants, scholarships, bursaries, etc. <i>(excluding loans and lines of credit)</i>	
Books / Supplies / Instruments			
Other Expenses			
TOTAL ANNUAL EDUCATION EXPENSES		TOTAL OTHER RESOURCES	
TOTAL EXPENSES <i>(Monthly Expenses x Number of months in school + Total Education Expenses)</i>		TOTAL RESOURCES <i>(Monthly Resources x Number of months in school + Total Other Resources)</i>	

APPLICANT PERSONAL ESSAY

If more space is needed, please use a separate sheet and submit it with your completed application form.

WHAT ARE YOUR MAIN REASONS FOR LIVING AND WORKING IN NORTHERN ALBERTA?

WHAT EMPLOYMENT OPPORTUNITIES DO YOU SEE IN NORTHERN ALBERTA FOR YOUR FIELD OF STUDIES?

DECLARATION OF APPLICANT

I _____ hereby make application for one of the County of Northern Lights Bursaries.

I declare that the information provided on this application is true and complete, and I understand it is subject to audit.

I agree to notify the County of Northern Lights in writing if I change my program or institution, or if I do not complete the program for which I received bursary funds. I acknowledge that I may be required to return the bursary funds to the County of Northern Lights.

Applicant Signature

Date

**RETURN SERVICE AGREEMENT
COUNTY OF NORTHERN LIGHTS AND
NORTHERN ALBERTA DEVELOPMENT BURSARY PARTNERSHIP**

Between

County of Northern Lights

Hereinafter referred to as the Sponsor

And

Hereinafter referred to as the Student

1. This agreement is between the Student and the Sponsor, in joint partnership with Northern Alberta Development, hereinafter called NAD.
2. The Sponsor agrees to loan the student a bursary as assistance while attending the

_____ at _____
(Program) *(Post-Secondary Institution)*

3. Upon approval of the Student’s application by the Sponsor, and upon confirmation of the Student’s registration in the course of studies, the Sponsor will pay the student the sum of \$2,500 as a bursary for the student to commence or continue the course of studies as outlined in the Student’s Bursary Partnership Application form.
4. The Sponsor will forward a copy of the Student’s application form and a signed copy of the Agreement to the NAD for its consideration of a matching NAD Partnership Bursary in the amount of \$2,500.
5. In exchange for the bursary, the Student will complete ten (10) months of full-time equivalent employment with an employer located within the NAD sponsor region ([see map area](#)). This time will be in addition to any obligation to the Sponsor from any previous bursary.
6. Should the student not complete the program or not accept employment as outlined in Clause 5 following completion of their program, the bursary will become immediately due and payable to the Sponsor and the NAD, respectively.
7. The Student will notify the Sponsor forthwith if they leave the program prior to completion.
8. The student will complete return of service employment obligations within one year of completing their program.

Student Signature

Sponsor Signature

Date

Date