

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, FEBRUARY 13, 2024, at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA
<https://us02web.zoom.us/j/82628641995>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Theresa Van Oort – Chief Administrative Officer
Charles Schwab – Director of Public Work
Josh Hunter – Director of Finance
Teresa Tupper – Executive Assistant/ Recorder
Dan Archer – Mile Zero Banner Post Reporter
Natalie Tremblay - Community Planner, ISL Engineering and Land Services Ltd. (virtually)
Debbie Bonnett - Planning and Development Officer, ISL Engineering and Land Services Ltd. (virtually)

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Terry Ungarian called the Tuesday, February 13, 2024 Council Meeting to order at 9:00 a.m.

02.0 Adoption of the Agenda

067/13/02/24 **MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, February 13, 2024 Council Agenda Package and adopt it with the following additions:**
Additional Information for 06.1.1-C
06.1.1-F RCMP Commanding Officer – meeting
06.1.1-G Federation of Canadian Municipalities Annual Conference
Info Pkg. 08.60-c) Chinchaga Task Force Thank you & Recommendations
10. D. Legal under FOIP section 27 at 10:00 a.m.
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, January 30, 2024 Council Meeting Minutes

068/13/02/24 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, January 30, 2024 Council Meeting Minutes and adopt them as presented.**
CARRIED

04.0 Delegations

05.0 Policies/ Bylaws

A. Proposed Bylaw No. 24-11-489

069/13/02/24 **MOVED BY Councillor Reese to give FIRST READING to Bylaw No. 24-11-489; a bylaw to delete two bylaws that are considered inoperative and obsolete to the operations of the County of Northern Lights.**
CARRIED

070/13/02/24 **MOVED BY Councillor These to give SECOND READING to Bylaw No. 24-11-489; a bylaw to delete two bylaws that are considered inoperative and obsolete to the operations of the County of Northern Lights.**
CARRIED

071/13/02/24 **MOVED BY Councillor Dechant to PROCEED TO THIRD AND FINAL READING of Bylaw No. 24-11-489.**
CARRIED UNANIMOUSLY

072/13/02/24 **MOVED BY Councillor Yasinski to give THIRD AND FINAL READING to Bylaw No. 24-11-489; a bylaw to delete two bylaws that are considered inoperative and obsolete to the operations of the County of Northern Lights.**
CARRIED

B. Proposed Bylaw No. 24-15-490

- 073/13/02/24 **MOVED BY Councillor Halabisky to give FIRST READING to Bylaw No. 24-15-490; a Bylaw to establish authorized borrowing through a line of credit and credit cards for general operating expenditures.
CARRIED**
- 074/13/02/24 **MOVED BY Councillor These to give SECOND READING to Bylaw No. 24-15-490; a Bylaw to establish authorized borrowing through a line of credit and credit cards for general operating expenditures.
CARRIED**
- 075/13/02/24 **MOVED BY Councillor Schug to PROCEED TO THIRD AND FINAL READING of Bylaw No. 24-15-490.
CARRIED UNANIMOUSLY**
- 076/13/02/24 **MOVED BY Councillor Dechant to give THIRD AND FINAL READING to Bylaw No. 24-15-490; a Bylaw to establish authorized borrowing through a line of credit and credit cards for general operating expenditures.
CARRIED**

C. Credit Card Policy

- 077/13/02/24 **MOVED BY Councillor These to acknowledge receipt of the Credit Card Policy and adopt it with the indicated updates and changes.
CARRIED**

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Myeloma Alberta Support Society (MASS) Proclamation Request

- 078/13/02/24 **MOVED BY Councillor Halabisky to acknowledge receipt of the Myeloma Alberta Support Society Proclamation Request and to assist in bringing awareness to this relatively unknown disease, proclaim the Month of March as Multiple Myeloma Awareness Month across the County of Northern Lights.
CARRIED**

B. Council Meeting Time Change Discussion

- 079/13/02/24 **MOVED BY Councillor Yasinski to acknowledge receipt of the Council Meeting Time Change Report and change the start time of the Tuesday, March 26th, 2024 Council Meeting 9:00 a.m. to 1:00 p.m.
CARRIED**

C. Councillor Request for Time Off

- 080/13/02/24 **MOVED BY Councillor Reese to acknowledge receipt of the Councillor Request for Time Off Report and grant Councillor Linda Halabisky time off from February 27 to April 30, 2024 and send her alternate, Reeve Terry Ungarian to the Peace Library System's February 24, 2024 meeting.
CARRIED**

D. National Police Federation – request for letter of support

- 081/13/02/24 **MOVED BY Councillor Reese to acknowledge receipt of the National Police Federation request and accept it for information.
CARRIED**

E. 4th Quarter of 2023 Insurance History Report

- 082/13/02/24 **MOVED BY Councillor Dechant to acknowledge receipt of the 4th quarter Insurance History Report and accept it for information.
CARRIED**

F. RCMP Commanding Officer – meeting

- 083/13/02/24 **MOVED BY Councillor Halabisky to acknowledge receipt of the RCMP Commanding Officer Report and reply to Sgt. Lee that the County will not require a meeting with the Commanding Officer.
CARRIED**

G. Federation of Canadian Municipalities Annual Conference

084/13/02/24 **MOVED BY Councillor Schug to acknowledge receipt of the Federation of Canadian Municipalities Annual Conference Report and table the report and bring the Remuneration Policy back to council for review.**
CARRIED

- 06.1.2 Administration
- 06.1.3 Assessment
- 06.1.4 Taxation
- 06.1.5 Finance
 - A. Director of Finance Update

085/13/02/24 **MOVED BY Councillor These to acknowledge receipt of the Director of Finance Report and accept it for information.**
CARRIED

B. January 2024 Cheque Registers

086/13/02/24 **MOVED BY Councillor Schug to acknowledge receipt of the January 2024 Cheque Registers and accept them for information.**
CARRIED

- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Properties
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire protection
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. Request for Decision

087/13/02/24 **MOVED BY Councillor Dechant to acknowledge receipt of the Request for Decision Report and approve administration to proceed with the purchase of 2 steamers and 1 brush chipper as presented in the Preliminary Capital Budget.**
CARRIED

B. Director of Public Works Report

088/13/02/24 **MOVED BY Councillor Yasinski to acknowledge receipt of the Director of Public Works Report and accept it for information.**
CARRIED

*Recessed for Municipal Planning Commission meeting at 9:38 a.m.
Reconvened meeting at 9:45 a.m.*

- 06.3.2 Roads
- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning/Subdivisions]

06.6.2 Community Services / Economic Development
 A. Peace River Tradeshow

089/13/02/24 **MOVED BY Councillor Halabisky to acknowledge receipt of the Peace River Trade Show Report and schedule Councillors as follows to attend the Regional Tradeshow:**

TIME	FRIDAY, APRIL 12	TIME	SATURDAY, APRIL 13
4pm to 6:30pm	Councillor Schug	10am to 12 noon	Councillor Dechant
6:30pm to 9pm	Councillor These	12 noon to 2pm	Reeve Ungarian
		2pm to 5pm	Deputy Reeve Yasinski

CARRIED

06.6.3 Agriculture Services

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports
 A. Councillor Ward Reports

090/13/02/24 **MOVED BY Councillor These to acknowledge receipt of the Councillor Ward Reports and accept them for information.**
 CARRIED

08.0 Info Items

A. Tuesday, February 13, 2024 Info Package
 ADDITION: 08.60-c) Chinchaga Task Force Thank you & Recommendations

091/13/02/24 **MOVED BY Councillor Yasinski to acknowledge receipt of the Tuesday, February 13, 2024 Info Package and the addition, and accept it for information.**
 CARRIED

09.0 Open Mic

Decisions on Delegations

*Recessed meeting at 9:52 a.m.
 Dan Archer Reporter, Teresa Tupper Executive Assistant exited meeting at 9:52 a.m.
 Reconvened meeting at 10:01 a.m.*

10.0 In Camera Items

- A. Peace River Area Council's Meeting Summary under FOIP section 21 & 27
- B. Personnel under FOIP section 17
- C. Personnel under FOIP section 27 (approx. 1.5 hours)
- D. Legal under FOIP section 27 at 10:00 a.m.

092/13/02/24 **MOVED BY Councillor Reese to have the Tuesday, February 13, 2024 Council meeting go in camera to discuss Peace River Area Council's Meeting Summary under FOIP section 21 & 27, and Personnel under FOIP section 17 and Legal under FOIP section 27 at 10:01 a.m.**
 CARRIED

Charles Schwab Director of Public Works and Josh Hunter Director of Finance exited the meeting at 10:45 a.m.

093/13/02/24 **MOVED BY Councillor Halabisky to have the Tuesday, February 13th, 2024 Council Meeting come out of camera at 11:25 a.m.**
 CARRIED

*Recessed meeting for lunch break at 11:25 a.m.
 Theresa Van Oort Chief Administrative Officer exited the meeting at 11:25 a.m.
 Reconvened meeting at 12:58 p.m.
 Josh Hunter Director of Finance entered the meeting at 12:58 p.m.*

094/13/02/24 **MOVED BY Councillor Halabisky to have the Tuesday, February 13, 2024 Council meeting go in camera to discuss Personnel under FOIP section 27 at 12:58 p.m.**
 CARRIED

095/13/02/24 MOVED BY Councillor Dechant to have the Tuesday, February 13th, 2024 Council Meeting come out of camera at 2:49 p.m.
CARRIED

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, February 13, 2024 Council Meeting at 2:49 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort