

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, JUNE 27, 2023 at 2:00 P.M.
COUNTY BUILDING, MANNING, ALBERTA
<https://us02web.zoom.us/j/85775019582>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point (virtually)
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Theresa Van Oort – Chief Administrative Officer
Josh Hunter – Director of Finance
Charles Schwab – Director of Public Works
Teresa Tupper – Executive Assistant/ Recorder
Dan Archer – Mile Zero Banner Post Reporter
Anna Glover - ISL Engineering Planning & Development Technician (virtually)
Natalie Tremblay – ISL Engineering Community Planner (virtually)

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Terry Ungarian called the Tuesday, June 27, 2023 Council Meeting to order at 2:00 p.m.

02.0 Adoption of the Agenda

253/27/06/23 **MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, June 27, 2023 Council Meeting agenda package and adopt it with the following additions:**
06.1.4-A Transfer of Utility Arrears to Tax Roll
06.6.1-B 21NL13 – Time Extension Request
06.6.3-B Ditch Mowing
Info Package: 08.20-d) Letter from David LeBlanc, Fire Chief, Northern Sunrise County RE: Mutual Aid Thank You
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, June 13, 2023 Council Meeting Minutes

254/27/06/26 **MOVED BY Councillor These to acknowledge receipt of the Tuesday, June 13, 2023 Council Meeting Minutes and adopt them as presented.**
CARRIED

04.0 Delegations

05.0 Policies/ Bylaws

A. Proposed Land Use Bylaw Amendment No. 23-61-485 (1st Reading)

255/27/06/23 **MOVED BY Councillor Dechant to give FIRST READING to Bylaw No. 23-61-485, a bylaw to amend the County's Land Use Bylaw and to set the time and date of 2:00 p.m. on July 25, 2023 for the Public Hearing and to advertise in the Mile Zero Banner Post on July 5 and 12, 2023 and on County's social media pages.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Council Meeting Time Change

256/27/06/23 **MOVED BY Councillor Yasinski to acknowledge report and to change the start time of the Tuesday, July 25, 2023 Council Meeting from 9:00 a.m. to 1:00 p.m. to accommodate a morning tour at NPARA.**
CARRIED

B. EOEP Course – Council's Role in Public Engagement

257/27/06/23 **MOVED BY Councillor Reese to acknowledge receipt of the EOEP Course Report and have administration register Councillor's Schug, These, Yasinski and Halabisky for the virtual Council's Role in Public Engagement EOEP Course.**
CARRIED

C. Alberta CARE Conference 2023

258/27/06/23 **MOVED BY Councillor Halabisky to acknowledge receipt of the Alberta CARE Conference 2023 Report and register Councillor Yasinski for the Tuesday afternoon meeting on September 6th, 2023 in Grande Prairie.**
CARRIED

D. Draft Resolution – Engineering Accountability

259/27/06/23 **MOVED BY Councillor Reese to acknowledge receipt of the Draft Resolution Report and that the resolution pertaining to Engineering Accountability be provided for the next Zone Meeting for adoption.**
CARRIED

E. PKD Foundation of Canada Awareness Day 2023

260/27/06/23 **MOVED BY Councillor Dechant to acknowledge receipt of the PKD Foundation of Canada Awareness Day 2023 Report and proclaim Monday, September 4th, 2023 as Polycystic Kidney Disease (PKD) Awareness Day in the County of Northern Lights.**
CARRIED

F. Letters of Congratulations to MLA's

261/27/06/23 **MOVED BY Councillor Schug to acknowledge receipt of the Report and send letters of congratulations to Minister Dan Williams and Minister Todd Loewen from the County of Northern Lights Council.**
CARRIED

G. Letter from Ric McIver, Minister of Municipal Affairs

262/27/06/23 **MOVED BY Councillor Halabisky to acknowledge receipt of the Letter from Ric McIver, Minister of Municipal Affairs and accept it for information.**
CARRIED

H. Keg River Community Hall – Request for Funding

263/27/06/23 **MOVED BY Councillor Halabisky to acknowledge receipt of the Funding request from the Keg River Community Hall and grant the Keg River Community Hall \$14,000.00 from council grants for a septic system upgrade.**
CARRIED

06.1.2 Administration

06.1.3 Assessment

06.1.4 Taxation

A. Transfer of Utility Arrears to Tax Roll

264/27/06/23 **MOVED BY Councillor Schug to acknowledge receipt of the Transfer of Utility Arrears to Tax Roll Report and transfer the outstanding Utility balances to the appropriate tax rolls as indicated; pursuant to Section 553(1) b of the *Municipal Government Act*:
Utility Account No. 701270.00 – Balance O/S \$780.64 – Roll Number 307019.**
CARRIED

06.1.5 Finance

A. April 2023 Bank Reconciliation

265/27/06/23 **MOVED BY Councillor These to acknowledge receipt of the April 2023 Bank Reconciliation and accept it for information.**
CARRIED

B. May 2023 Bank Reconciliation

266/27/06/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the May 2023 Bank Reconciliation and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

- 06.1.7 Buildings/Properties
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire protection
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. Director of Public Works Report

**267/27/06/23 MOVED BY Councillor These to acknowledge receipt of the Director of Public Works Report and accept it for information.
CARRIED**

*Recessed meeting at 2:35 p.m.
Reconvened meeting at 2:48 p.m.*

- 06.3.2 Roads
- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning/Subdivisions]
 - A. 23NL10 Condrotte Subdivision

268/27/06/23 MOVED BY Councillor Reese to approve subdivision application 23NL10; to create a 4.0 ha (10 ac) lot on SW 32-85-21-W5M; subject to the following five (5) conditions:

1. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the west boundary of the proposed lot and the balance of the quarter section adjacent to Range Road 215, pursuant to Section 662(1) of the Municipal Government Act.
2. That the applicant/owner enter into a development agreement with the County of Northern Lights to include but not be limited to, the installation of an approach to the proposed lot and the balance of the quarter section, subject to separation distances between approaches on the same side of a local road pursuant to Section I31.4 of the Land Use Bylaw.
3. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report.
4. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights.
5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.

CARRIED

B. 21NL13 – Time Extension Request

**269/27/06/23 MOVED BY Councillor Dechant to grant a time extension request on subdivision file 21NL13; SE 16-87-23-W5, in order to allow for the registration of the subdivision at Land Titles Office.
CARRIED**

*Recessed Council Meeting for Municipal Planning Commission Meeting at 2:52 p.m.
Reconvened Meeting at 2:55 p.m.*

Natalie Tremblay and Anna Glover exited Meeting at 2:55 p.m.

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services
A. Drought Monitor Report

270/27/06/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the Drought Monitor Report and accept it for information.**
CARRIED

B. Ditch Mowing

271/27/06/23 **MOVED BY Councillor Halabisky to acknowledge receipt and discussion around Ditch Mowing in Keg River.**
CARRIED

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

08.0 Info Items
A. Tuesday, June 27, 2023 Info Package
ADDITION: 08.20-d)

272/27/06/23 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, June 27, 2023 Info Package and accept it for information.**
CARRIED

09.0 Open Mic

Decisions on Delegations

10.0 In Camera Items

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, June 27th, 2023 Council Meeting at 3:08 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort