

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, FEBRUARY 14, 2023 at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA
<https://us02web.zoom.us/j/86169871893>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills

REGRETS:

Linda Halabisky	Ward Seven	Keg River/Carcajou
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IN ATTENDANCE:

Theresa Van Oort – Chief Administrative Officer
Teresa Tupper – Executive Assistant/ Recorder
Josh Hunter – Director of Finance
Trent McLaughlin – Director of Public Works
Dan Archer – Mile Zero Banner Post Reporter
Anna Glover – ISL Engineering Planning & Development Technician

Reeve Terry Ungarian called the Tuesday, February 14th, 2023 regular scheduled Council Meeting to order at 9:01 a.m.

01.0 Call to Order

A. Land Acknowledgement

02.0 Adoption of the Agenda

037/14/02/23 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, February 14th, 2023 Council Meeting agenda and adopt it with the following deletion and addition:**

06.3.1-A Director of Public Works Report (deletion)
06.3.2-A Dixonville Asphalt Pavement Overlay and Other Works
06.1.1-I Leave of Absence Request – Councillor Halabisky
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, January 24th, 2023 Council Meeting minutes

038/14/02/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the Tuesday, January 24, 2023 Council Meeting minutes and adopt them as presented.**
CARRIED

04.0 Delegations

05.0 Policies/ Bylaws

A. Proposed Bylaw No.23-15-481

039/14/02/23 **MOVED BY Councillor These to give first reading to Bylaw No. 23-15-481; a bylaw authorizing the County of Northern Lights to incur indebtedness by the issuance of debenture(s) in the amount of \$20,000,000 for the purpose of funding the Arbitration decision given to the County in December 2022.**
CARRIED

06.1.5 Finance

A. January 2023 Cheque Registers

040/14/02/23 **MOVED BY Councillor Reese to acknowledge receipt of the January 2023 Cheque Registers and accept them for information.**
CARRIED

B. December 2022 Bank Reconciliation

041/14/02/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the December 2022 Bank Reconciliation and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

B. Snowplowing of Public/Private Roadways Policy

042/14/02/23 **MOVED BY Councillor Schug to acknowledge receipt of the Snowplowing of Public/Private Roadways Policy and adopt the updates and changes as presented.**
CARRIED

C. Road Request Policy/Work in Undeveloped Road Allowances Policy

043/14/02/23 **MOVED BY Councillor Reese to acknowledge receipt of the Road Request Policy and rescind policy as it is no longer required.**
CARRIED

044/14/02/23 **MOVED BY Councillor Dechant to acknowledge receipt of the Work in Undeveloped Road Allowances Policy and adopt it with the updates and changes as presented.**
CARRIED

D. Proposed Land Use Bylaw Amendment No. 23-61-480

045/14/02/23 **MOVED BY Councillor Dechant to give FIRST READING to Bylaw No. 23-61-480; a bylaw to amend a map within the County's Land Use Bylaw No. 12-61-290; and to set the time and date of 11:00 a.m. on March 14, 2023 for the Public Hearing; and advertise in the Mile Zero Banner Post on February 22 and March 1, 2023, and by electronic means on the County's social media.**
CARRIED

E. Proposed Land Use Bylaw Amendment No. 23-61-479

046/14/02/23 **MOVED BY Councillor Schug to give FIRST READING to Bylaw No. 23-61-479; a bylaw for text amendments within the County's Land Use Bylaw No. 12-61-290; and to set the date and time of March 14, 2023 at 11:00 a.m. for the Public Hearing; and to advertise in the Mile Zero Banner Post on February 22 and March 1, 2023 and electronically through the County's social media.**
CARRIED

*Recessed meeting to go to Municipal Planning Commission Meeting at 9:26 a.m.
Reconvened meeting at 9:47 a.m.*

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Rescind Motion 487/13/12/22

047/14/02/23 **MOVED BY Councillor Dechant to acknowledge receipt of the Report; and rescind motion 487/13/12/22; as the Town of Manning will not be going forward with the proposed loan from the County of Northern Lights.**
CARRIED

B. Elected Official Asset Management Training Course

048/14/02/23 **MOVED BY Councillor Reese to acknowledge receipt of the Elected Official Asset Management Training Course Information and register Councillor Yasinski and These to attend the training course being held in Grande Prairie on April 20, 2023 at the Four Points Sheridan.**
CARRIED

C. 2023 Spring RMA Convention Registration

049/14/02/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the 2023 Spring RMA Convention Registration Report and register Councillor's These, Schug, Reese and Ungarian to attend the Rural Municipalities of Alberta Spring Convention March 20th to 22nd, 2023 at the Edmonton Convention Centre; and register Councillor These to attend EOEP Course: Council's Role in Service Delivery on March 20th, 2023 and Councillor Schug to attend EOEP Course: Regional Partnerships and Collaboration on March 20th, 2023 at the Edmonton Convention Centre.**
CARRIED

Recessed meeting at 9:55 a.m.

Reconvened meeting at 10:05 a.m.

D. EOEP Municipal Corporate Planning and Finance Course (virtual)

050/14/02/23 **MOVED BY Councillor Schug to acknowledge receipt of the virtual EOEP Municipal Corporate Planning and Finance Course and register Councillor's Dechant and Ungarian to attend the virtual EOEP Municipal Corporate Planning and Finance Course being held from February 16th to March 09th, 2023.
CARRIED**

E. Manning Forest Product's – Forest Management Plan Update

051/14/02/23 **MOVED BY Councillor Schug to acknowledge receipt of the Manning Forest Product's – Forest Management Plan Update and request someone from Manning Forest Products to attend Council and go through the plan.
CARRIED**

F. Ward One, Two and Three Joint Ratepayer Meeting

052/14/02/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the Report; and set Wednesday, March 08th, 2023 at 7:00 p.m. at the Warrensville Community Hall as the Joint Ratepayer Meeting for Ward's One, Two and Three; and have administration begin advertising.
CARRIED**

10.0 In Camera Items

A. Legal – Discussion with Lawyers – FOIPP Act Section 27

Reporter Dan Archer, Executive Assistant Teresa Tupper and Councillor Kayln Schug exited meeting at 10:15 a.m.

053/14/02/23 **MOVED BY Councillor Dechant to have the Tuesday, February 14, 2023 regular scheduled Council meeting go in camera to have a discussion with Lawyers under legal, FOIP Section 27 at 10:15 a.m.
CARRIED**

054/14/02/23 **MOVED BY Councillor Reese to have the Tuesday, February 14, 2023 Council meeting come out of camera at 11:25 a.m.
CARRIED**

Councillor Schug, Reporter, Dan Archer and Teresa Tupper, Executive Assistant returned to meeting at 11:29 a.m.

Councillor Schug declared conflict and left the room at 11:29 a.m.

055/14/02/23 **MOVED BY Councillor These that Rose LLP be retained by the County of Northern Lights.
CARRIED**

Councillor Schug returned to meeting at 11:32 a.m.

G. Paddle Prairie Metis Settlement – CNL Flood Mitigation

056/14/02/23 **MOVED BY Councillor Dechant to acknowledge receipt of the Paddle Prairie Metis Settlement – CNL Flood Mitigation Report and table to February 28, 2023 Council Meeting.
CARRIED**

H. Rentals at Doctors House

057/14/02/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the Rentals at Doctors House Report and accept it for information.
CARRIED**

I. Leave of Absence Request – Councillor Halabisky

058/14/02/23 **MOVED BY Councillor Reese to grant Councillor Halabisky a leave of absence until the end of April 2023.
CARRIED**

06.1.2 Administration

06.1.3 Assessment

06.1.4 Taxation

- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire protection
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
 - A. *Report on Bylaw Enforcement*
- 059/14/02/23** **MOVED BY Councillor Schug to acknowledge receipt of the Bylaw Enforcement Report; and accept it for information.**
CARRIED
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - 06.3.2 Roads
 - A. *Dixonville Asphalt Pavement Overlay and Other Works*
- 060/14/02/23** **MOVED BY Councillor Yasinski to acknowledge receipt of the Dixonville Asphalt Pavement Overlay and Other Works Report and approve HELIX Engineering to provide the engineering services for Asphalt Pavement Overlay and Other Works for the Hamlet of Dixonville for the proposed amount of \$52,165.00.**
CARRIED
- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning/Subdivisions]
 - 06.6.2 Community Services / Economic Development
 - A. *Women in the North Sponsorship Request*
- 061/14/02/23** **MOVED BY Councillor Yasinski to acknowledge receipt of the Women in the North Sponsorship Request; and donate \$500.00 each to sponsor a venue at the Manning and Peace River locations of the 2023 Women of the North Conference; funds coming from the Economic Development budget.**
CARRIED
 - B. *Women in the North Conference Registration*
- 062/14/02/23** **MOVED BY Councillor Yasinski to acknowledge receipt of the Women in the North Conference Registration and register Councillor Yasinski to attend the Peace River Conference on May 10, 2023 and Councillor Dechant for the Manning Conference on May 04th, 2023.**
CARRIED
 - C. *Small Business Awards (Manning)*
- 063/14/02/23** **MOVED BY Councillor Reese to acknowledge receipt of the Small Business Awards Report and move to send Councillor Ungarian to a meeting of the Planning Committee of the Small Business Awards Event; date to be decided.**
CARRIED
 - 06.6.3 Agriculture Services
 - A. *ASB Year End Report Highlights*
- 064/14/02/23** **MOVED BY Councillor Schug to acknowledge receipt of the ASB Year End Highlights Report and accept it for information.**
CARRIED

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

A. Councillor Ward Reports

**065/14/02/23 MOVED BY Councillor Yasinski to acknowledge receipt of the Councillor Ward Reports and accept them for information.
CARRIED**

08.0 Info Items

A. Tuesday, February 14, 2023 Council Info Package

**066/14/02/23 MOVED BY Councillor These to acknowledge receipt of the Tuesday, February 14th, 2023 Info Package and accept it for information.
CARRIED**

09.0 Open Mic

Decisions on Delegations

*Recessed meeting at 12:21 p.m.
Reconvened meeting 12:27 p.m.*

10.0 In Camera Items

B. Letter from Northern Sunrise County – FOIPP Act Section 21

**067/14/02/23 MOVED BY Councillor Schug to have the Tuesday, February 14, 2023 council meeting go in camera to review letter from Northern Sunrise County under FOIP Section 21 at 12:27 p.m.
CARRIED**


Reporter, Dan Archer and Executive Assistant Teresa Tupper, exited meeting at 12:27 p.m.

**068/14/02/23 MOVED BY Councillor Reese to have the Tuesday, February 14, 2023 Council meeting come out of camera at 12:41 p.m.
CARRIED**

**069/14/02/23 MOVED BY Councillor Yasinski to have the County send a letter to Northern Sunrise County and cc it to the Town of Peace River and MD of Peace regarding possible joint meeting.
CARRIED**

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, February 14, 2023 Council Meeting at 12:41 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort