

**MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN THE COUNTY CHAMBERS
ON TUESDAY, SEPTEMBER 14, 2021 at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/86003586360?pwd=K0gwaytYYzd3SGd4V1V4UVdQMlo5QT09>

PRESENT:

| | | |
|-----------------|------------|---------------------------|
| Cheryl Anderson | Ward One | Weberville/Stewart |
| Arie Loogman | Ward Two | Warrensville/Lac Cardinal |
| Brenda Yasinski | Ward Three | Dixonville/Chinook Valley |
| Brent Reese | Ward Four | Deadwood/Sunny Valley |
| Terry Ungarian | Ward Six | Hotchkiss/Hawk Hills |
| Linda Halabisky | Ward Seven | Keg River/Carcajou |

REGRETS:

| | | |
|-----------------|-----------|---------------------------|
| James McCracken | Ward Five | North Star/Breaking Point |
|-----------------|-----------|---------------------------|

IN ATTENDANCE:

Theresa Van Oort - Chief Administrative Officer
Teresa Tupper – Executive Assistant/ Recorder
Trent McLaughlin – Director of Public Works
Josh Hunter – Director of Finance
Derek Macdonald – Designated Resource Person/Project Planner, ISL Engineering
Dan Archer – Mile Zero Banner Post Reporter
Keith Hopper – River Country News Director (9:02)

01.0 Call to Order

Reeve Ungarian called the Tuesday, September 14th, 2021 Council Meeting to order at 8:59 a.m.

02.0 Adoption of the Agenda

325/14/09/21 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, September 14, 2021 Council Agenda Package with the following additions:**
06.1.1-H Flag Raising Ceremony Invitation
06.1.1-I Boat Launch Issue
10.C MMSA Proposal for Service FOIP Section 16 (In Camera)
06.3.1-B Railway Crossing (Keg River)
06.3.1-C Signage at Keg River Cabins (Speed limit)
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, August 10th, 2021 Council Meeting Minutes

326/14/09/21 **MOVED BY Councillor Loogman to acknowledge receipt of the Tuesday, August 10th, 2021 Council Meeting Minutes and adopt them as presented.**
CARRIED

04.0 Delegations

05.0 Policies/ Bylaws

A. Violence in the Workplace Policy

327/14/09/21 **MOVED BY Councillor Yasinski to acknowledge receipt of the Violence in the Workplace Policy; and adopt it with the updates.**
CARRIED

B. Harassment and Bullying Policy

328/14/09/21 **MOVED BY Councillor Halabisky to acknowledge receipt of the Harassment and Bullying Policy; and adopt it with the updates.**
CARRIED

C. Proposed Lending Funds in support of a not-for-profit Organization Bylaw No. 21-15-465 (Manning Seed Cleaning Plant)

329/14/09/21 **MOVED BY Councillor Loogman to give FIRST READING to Bylaw No. 21-15-465; a bylaw in support of lending funds to the Manning Seed Cleaning Plant.**
CARRIED

residence in Manning and that the painting be added to the current contract for repairs.
CARRIED

H. Flag Raising Ceremony Invitation

341/14/09/21 **MOVED BY Councillor Reese to acknowledge receipt of the Flag Raising Ceremony Invitation and send Councillor Loogman to the event on Thursday, September 23rd, 2021 outside of the Grimshaw Shared School Facility at 10:30 a.m.**
CARRIED

I. Boat Launch Issue

342/14/09/21 **MOVED BY Councillor Reese to acknowledge receipt of the Boat Launch Discussion and state in the County Newsletter that Council will continue to maintain road access to known boat launches, but Council will not take on the responsibility of boat launches.**
CARRIED

*Recessed meeting at 9:58 a.m.
Reconvened meeting at 10:09 a.m.*

06.1.2 Administration
A. CAO Report

343/14/09/21 **MOVED BY Councillor Loogman to acknowledge receipt of the CAO Report and that a joint meeting with the Town of Manning be held on September 28th, 2021 at 5:30 p.m. and bring in dinner.**
CARRIED

344/14/09/21 **MOVED BY Councillor Halabisky to have the September 28th, 2021 Council Meeting start time change from 9:00 a.m. to 11:00 a.m.**
CARRIED

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance
A. Year-to-Date Budget

345/14/09/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Year-to-Date Budget Report and accept it for information.**
CARRIED

B. August 2021 Cheque Register

346/14/09/21 **MOVED BY Councillor Reese to acknowledge receipt of the August 2021 Cheque Register and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. Director of Public Works Report

347/14/09/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Director of Public Works Report and accept it for information.**
CARRIED

D. Proposed Land Use Bylaw Amendment No. 21-61-463

- 330/14/09/21 **MOVED BY Councillor Halabisky to give FIRST READING to Bylaw No. 21-61-463, a Bylaw for the purpose of amending the County of Northern Lights Land Use Bylaw No. 12-61-290.
CARRIED**
- 331/14/09/21 **MOVED BY Councillor Yasinski to give SECOND READING to Bylaw No. 21-61-463, a Bylaw for the purpose of amending the County of Northern Lights Land Use Bylaw No. 12-61-290.
CARRIED**
- 332/14/09/21 **MOVED BY Councillor Anderson to PROCEED TO THIRD AND FINAL READING of Bylaw No. 21-61-463.
CARRIED UNANIMOUSLY**
- 333/14/09/21 **MOVED BY Councillor Reese to give THIRD AND FINAL READING to Bylaw No. 21-61-463, a Bylaw for the purpose of amending the County of Northern Lights Land Use Bylaw No. 12-61-290.
CARRIED**

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. International Day of Older Persons Proclamation

- 334/14/09/21 **MOVED BY Councillor Ungarian to acknowledge receipt of the International Day of Older Persons Report and declare Friday, October 1st, 2021 as International Day of Older Persons in the County of Northern Lights.
CARRIED**

B. Request for Letter of Support for the Legalization of Harvest Preserves – Alberta Elk Commission

- 335/14/09/21 **MOVED BY Councillor Reese to acknowledge receipt of the Request for Letter of Support for the Legalization of Harvest Preserves from the Alberta Elk Commission and deny request and write a letter not in support of the legalization of Harvest Preserves in Alberta.
CARRIED**

C. Proclamation Request for Rail Safety Week 2021

- 336/14/09/21 **MOVED BY Councillor Halabisky to acknowledge receipt of the Proclamation Request for Rail Safety Week 2021 and declare September 20 to 26, 2021 Rail Safety Week in the County of Northern Lights.
CARRIED**

D. Libraries Act and Libraries Regulation Online Survey and suggested administrative changes

- 337/14/09/21 **MOVED BY Councillor Halabisky to acknowledge receipt of the Libraries Act and Libraries Regulation Online Survey and suggested Administrative changes and accept for information and Councillors can fill out online survey if desired.
CARRIED**

E. Land Use Complaint

- 338/14/09/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Land Use Complaint Report and send a letter stating we have received complaints and request Landowner/Operator to address issues and apply for a Development Permit from the County.
CARRIED**

F. Email from Northern Sunrise County RE: Sunrise Medical Clinic

- 339/14/09/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Northern Sunrise County's correspondence concerning the Sunrise Medical Clinic and accept for information.
CARRIED**

G. Doctor's House – Manning

- 340/14/09/21 **MOVED BY Councillor Yasinski to acknowledge receipt of the Repairs to Doctor's Residence Report and that funds to a maximum of \$10,000 be provided from the Financial Stabilization Reserve, for painting at the County owned Doctor's**

B. Railway Crossing (Keg River)

348/14/09/21 **MOVED BY Councillor Halabisky to accept discussion for information.
CARRIED**

C. Signage at Keg River Cabins (speed limit)

349/14/09/21 **MOVED BY Councillor Halabisky to write Alberta Transportation a letter to request the speed limit be changed from 80 km/hour to 100km/hour at the Keg River Cabins area along highway 35, due to closure of the Keg River School.
CARRIED**

06.3.2 Roads

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. 21NL08: Russell Subdivision

350/14/09/21 **MOVED BY Councillor Yasinski to approve Subdivision Application 21NL09 to create a 7.2 ha lot on NW 26-87-25-W5M, subject to the following six (6) conditions:**

- 1. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the west boundary of the proposed lot and the balance of the quarter section adjacent to Range Road 235, pursuant to Section 662(1) of the Municipal Government Act.**
- 2. That the applicant/owner enter into a development agreement with the County of Northern Lights to include but not be limited to, the upgrading of the existing approaches, if required.**
- 3. That the applicant/owner upgrade or relocate the sewage system in accordance with the requirements of the Alberta Private Sewage Systems Standard of Practice 2015.**
- 4. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report.**
- 5. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights.**
- 6. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.**

CARRIED

B. 21NL09: Sheridan Subdivision

351/14/09/21 **MOVED BY Councillor Loogman to approve Subdivision Application 21NL09 to create a 6.07 ha lot on a portion of NE ¼ Section 18-85-23-W5M subject to the following five (5) conditions:**

- 1. That the applicant/owner enter into a development agreement with the County of Northern Lights to include, but not be limited to, the installation or upgrading of approaches to Range Road 235, if required.**
- 2. That the applicant/owner upgrade or relocate the sewage system in accordance with the requirements of the Alberta Private Sewage Systems Standard of Practice 2015.**

3. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report.
4. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights.
5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.

CARRIED

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

07.0 Ward and/or Committee Reports

A. Councillor Ward Reports

352/14/09/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Councillors written and verbal reports and accept them for information.**
CARRIED

08.0 Info Items

A. Tuesday, September 14th, 2021 Info Package

353/14/09/21 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, September 14, 2021 Info Package and accept it for information.**
CARRIED

09.0 Open Mic

Decisions on Delegations

*Recessed at 11:02 a.m.
Teresa Tupper, Executive Assistant, Dan Archer, Reporter, Keith Hopper, News Director River Country
and Derek Macdonald, Designated Resource Person exited meeting at 11:03 a.m.
Reconvened at 11:09 a.m.*

10.0 In Camera Items

- A. Staff Satisfaction Survey – FOIP Section 17
- B. Chinchaga Road Maintenance – FOIP Section 16
- C. MMSA Proposal for Service FOIP Section 16

354/14/09/21 **MOVED BY Councillor Halabisky to have the Tuesday, September 14th, 2021 Council Meeting go in camera to discuss A) Staff Satisfaction Survey under FOIP Section 17, B) Chinchaga Road Maintenance under FOIP Section 16, and C. MMSA Proposal for Service FOIP Section 16 at 11:09 a.m.**
CARRIED

355/14/09/21 **MOVED BY Councillor Yasinski to have the Tuesday, September 14th, 2021 Council Meeting come out of camera at 12:55 p.m.**
CARRIED

356/14/09/21 **MOVED BY Councillor Loogman to accept the Staff Satisfaction Survey Report for information.**
CARRIED


357/14/09/21 **MOVED BY Councillor Halabisky that Council confirms satisfaction with the current ISL contracts/arrangement and have the CAO advise that no presentation from MMSA regarding membership is required.**
CARRIED

11.0 Adjournment

Reeve Ungarian adjourned the Tuesday, September 14, 2021 Council Meeting at 12:57 p.m.



Chief Elected Official



Chief Administrative Officer