

**MINUTES
ORGANIZATIONAL MEETING
COUNTY OF NORTHERN LIGHTS
VIRTUALLY & IN COUNCIL CHAMBERS, COUNTY ADMINISTRATION BUILDING
MANNING, ALBERTA
TUESDAY, OCTOBER 27th, 2020 at 9:00 A.M.**

<https://us02web.zoom.us/j/87598822542?pwd=VWVadGMxeStRVUJINWVkOHFBWDcrZz09>

PRESENT:

Cheryl Anderson	Ward One	Weberville/Stewart
Arie Loogman	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
James McCracken	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Theresa Van Oort - Chief Administrative Officer
Teresa Tupper – Executive Assistant/ Recorder
Trent McLaughlin – Director of Public Works
Josh Hunter – Director of Finance

01. Call to Order (CAO)

The Chief Administrative Officer, Theresa Van Oort called the Annual Organizational Meeting to order at 9:12 a.m.

1.1 Motion for Secret Ballots for Chief Elected Official and Deputy Chief Elected Official

no motion required

02. Organization of County of Northern Lights Council
2.1 Selection & Appointment of Chief Elected Official

Theresa Van Oort, CAO opened the floor to nominations for the position of Chief Elected Official.

Councillor Anderson nominated Councillor Ungarian [accepted]

Theresa Van Oort called for a second time.

Theresa Van Oort called for a third and final time.

**385/27/10/20 MOVED BY Councillor Loogman to cease nominations.
CARRIED**

Councillor Ungarian is acclaimed to the position of Chief Elected Official (Reeve).

Theresa Van Oort turned the meeting over to Reeve Ungarian

2.2 Selection & Appointment of Deputy Chief Elected Official

Terry Ungarian, Chief Elected Official opened the floor to nominations for the position of Deputy Chief Elected Official (Deputy Reeve).

Councillor Halabisky nominated Councillor Yasinski [accepted]

Reeve Ungarian called for nominations for a second time.

Reeve Ungarian called for nominations for a third and final time.

**386/27/10/20 MOVED BY Councillor Anderson to cease nominations.
CARRIED**

Councillor Yasinski is acclaimed to the position of Deputy Chief Elected Official (Deputy Reeve).

- 2.3 Appointments to other Boards & Committees
A. Deletion, Removal or Addition of Boards & Committees (which the County holds a seat on) and the Appointments there to & the Adoption of the 2020-21 Board & Committees List

**387/27/10/20 MOVED BY Councillor Reese to adopt the Appointments to Boards and Committees Listing and include as part of the Organizational Meeting minutes.
CARRIED**

03. Signing Authority Arrangements [ATB]

**388/27/10/20 MOVED BY Councillor Halabisky that Reeve Ungarian and Deputy Reeve Yasinski remain signing authorities for the County of Northern Lights; with one administration; either Theresa Van Ort, CAO or Josh Hunter, Director of Finance on the ATB bank accounts.
CARRIED**

04. Setting Regular Meeting Schedule for next year
A. Adoption of the 2021 Council Calendar

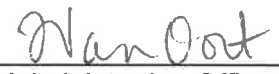
**389/27/10/20 MOVED BY Councillor Loogman to approve the 2021 Council Meeting Schedule Calendar and attach and include as part of the Organizational Meeting minutes.
CARRIED**

05. Adjournment

Reeve Ungarian adjourned the Tuesday, October 27th, 2020 Organizational Meeting at 9:42 a.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort

2021 COUNCIL CALENDAR

January						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
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28						

March						
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28	29	30	31			

April						
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18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
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July						
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August						
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29	30	31				

September						
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12	13	14	15	16	17	18
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26	27	28	29	30		

October						
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24	25	26	27	28	29	30
31						

November						
Su	Mo	Tu	We	Th	Fr	Sa
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28	29	30				

December						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22		24	25
26	27	28	29	30	31	

Statutory Holiday

Council Meeting

RMA (NOV-EXPO)

FCM

Christmas Floater



COUNTY OF NORTHERN LIGHTS APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Body & Mailing address	Contact Phone/fax	#Eligibility/Qualifications	Term	Members & Alternates	Meetings Held	length of Meeting	Meeting times	Location of Meeting
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COUNTY OF NORTHERN LIGHTS EXTERNAL BOARDS								
Body & Mailing address	Contact Phone/Email/Etc.	#Eligibility/Qualifications	Term	Members & Alternates	Meetings Held	length of Meeting	Meeting times	Location of Meeting
ASB – Intermunicipal Weed and Pest Appeal Board (Municipalities included: MD of Greenview, Big Lakes County, Northern Sunrise County & CNL)	Agriculture Fieldperson Sheila Kaus. Big Lakes County 780.523.5955 ext. 2362 skaus@biglakescounty.ca Blake Gaugler gauglerb@countyofnorthernlights.com	ASB Board Member		All of Council (one member will be pulled from each municipality for the appeal)	As required			Where required
Mercer - Public Advisory Council (PAC) Mercer Peace River Pulp Ltd. Bag 6500, Pulp Mill Site Peace River, AB T8S 1V5 (meeting minutes are confidential)	Amber L. Armstrong, Indigenous & Community Engagement Facilitator Email: aarmstrong@dm.ca Mercer Peace River Pulp Ltd. Postal Bag 6500 Pulp Mill Site Rd. Peace River AB T8S 1V5 P: 780.624.7340 C:780.527.9613 F:780.624.7040 or Cathy Gach at Catherine.gach@mercerint.com	Councillors [1] Alternate	1 yr	Loogman Alternate: Anderson 35-40ppi (CANFOR, public at large, County, Clear Hills County, West Fraser, wood lot owner, Trapper's association, Boreal Forest, Tolko Industries, etc.	quarterly	1-2 hours	7:00p.m.	Provincial Building
FCSS: Town of Manning Box 125 Manning, AB T0H 2M0	Arlene Henitiuk, Director Family & Community Support Services – Manning & District P: 780-836-2170 F: 780-836-3570 famcss@telusplanet.net	Councillor [1] Alternate	1 yr	Reese Alternate: Ungarian	Monthly on 4 th Monday of the Month	varies		Varies- Manning



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Body & Mailing address	Contact Phone/fax	#Eligibility/ Qualifications	Term	Members & Alternates	Meetings Held	length of Meeting	Meeting times	Location of Meeting
Grimshaw Gravels Aquifer Management Advisory Association Box 34 Berwyn, AB T0H 1W0	c/o MD of Peace PO Box 34 Berwyn, AB T0H 0E0 P: 780.338.3845 info@mdpeace.com lsumner@mdpeace.com	Councillor (1)	1 yr	Anderson	Quarterly March, June, December, September			Grimshaw and area
Grimshaw Regional Health Care Recruitment and Retention Box 377 Grimshaw, AB T0H 1W0	Brian Allen (CAO, Town of Grimshaw) cao@grimshaw.ca Ph: 780-332-4626 Fax:780-332-1250	County Councillors [2] Town of Grimshaw [3] MD of Peace [3] Village of Berwyn [3]	1 yr	Yasinski, Anderson <i>Alternate: Loogman</i>	Monthly	½ day	Evenings	Town of Grimshaw Council Chambers
Manning Area Attraction & Retention Committee (MAARC)	CNL	County Councillor [1]		Ungarian CAO Van Oort <i>Alternate: Reese</i>	Twice a year		Evenings	Manning Hospital
Long Lake Regional Waste Management Commission PO Box 178	Neil & Terri Vance P: 780-971-2200 F: 780-971-2200	Councillor [1] <i>Alternate</i>	1/yr	Loogman <i>Alternate:Yasinski</i>	monthly	evenings	7:00 p.m.	Regional Site



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Grimshaw AB T0H 1W0 www.longlakeregionalwaste.com	llrwmsc@abnorth.com							
Manning Co-op Seed Cleaning Plant PO Box 840 Manning AB T0H 2M0	Darlene Friesen 836-3511	Councillor [1] <i>Alternate</i>	1/yr	McCracken <i>Alternate: Ungarian</i>	monthly	evenings	7:30 p.m.	Seed Plant Manning
Manning & District Handivan Committee PO Box 552 Manning AB T0H 2M0	Sharon Henitiuk Note: Sharon Henitiuk, Secretary (send mail to) Sharon.henitiuk@northpeacehousing.ca	Councillor [1]	1/yr	Reese	Twice a year			Manning Del Air Lodge
Manning Sport Center Association manningsportscenter@gmail.com	President is: Aaron Lorencz – 836-5213 Vice president is: Jared May – 836-1045 Sec/Treas: Patrick Ek	Councillor [1] <i>Alternate</i>		Councillor Ungarian <i>Alternate: Reese</i>	As required			
Manning Municipal Library PO Box 810 Manning, AB T0H 2M0 http://www.manninglibrary.ab.ca/librarian@manninglibrary.ab.ca	Chair: Julie Gummesen 780.836.3054 Vice Chair: Treena Pasichnuk	Councilor [1] from Ward 4,5,6, or 7 <i>Alternate</i>		Ungarian <i>Alternate: Halabisky</i>	As Required	evenings		
Mighty Peace Tourist Association PO Box 1697 Grimshaw, AB T0H 1W0	Jenna Armstrong Executive Director Business P: 780-332-2363 Tammy Brauer info@mightypeace.com Alana Bergeron (Marketing) marketing@mightypeace.com	Councillor [1]	1/yr	Anderson	Exec monthly Bd quarterly	evenings	7:00 p.m.	Varies by host community



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Mighty Peace Watershed Alliance PO Box 217 McLennan, AB T0H 2L0	Rhonda Clarke-Gauthier Executive Director info@mightypeacewatershedalliance.org www.mightypeacewatershedalliance.org	Councillor [1] <i>Alternate</i>		Reese <i>Alternate: Anderson</i>	When required			Annual AGM TBA
Northern Alberta Elected Leaders (NAEL) 206,9621-96 Avenue, Bag 900-14 Peace River, Alberta T8S 1T4	Phone: 780.624.6274 Fax: 780.624.6184 northernalbertaelectedleaders@gmail.com	Reeve CAO		Reeve/CAO may assign a delegate to attend on their behalf if unable to make the meeting.	Twice a year	Fridays	morning	Rotating locations, preferably co-hosted by 2 members
North Peace Applied Research Association PO Box 750 Manning AB T0H 2M0 www.npara.ca	Nora Paulovich Office: 836-3354 Fax: 836-3529 nora@npara.ca Lance & Angelica Ouellette and Courtney	Councillor [1] <i>Alternate</i>	1/yr	Loogman <i>Alternate: Ungarian</i>	Oct-Mar monthly or as required	2-3 hours	8:30 a.m.	Alternate locations downstairs, Ag Office, Manning;
North Peace Housing Foundation Box 7050 6780-103 rd . Ave Peace River, AB T8S 0B6	Tammy Menssa, Executive Director Office: 780-624-2055 Fax 780-624-2065 tammy.menssa@nphf.ca	Councillor [1]	1/yr	Reese	monthly 1 st Wed 10 x yr	2-4 hours evenings	5:30	Central Office. Alternates not required by legislation
Northwest Species at Risk Committee (NWSAR) https://albertanwsar.ca	Byron Peters, Deputy CAO, Mackenzie County bpeters@mackenziecounty.com 780.928.3983 Lisa Wardley, NWSAR Chair & Deputy Reeve, Mackenzie County			Ungarian & Halabisky <i>Alternate: Brent Reese</i>	monthly			
Peace River Aboriginal	Wendy Goulet	Councillor [1]	1 yr	Yasinski	3 rd		9:30am	Peace River



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Interagency Bag 900-17, 2 nd Floor 9715-100 St. Peace River, AB T8S 1T4	Wendy.goulet@gov.ab.ca P: 780-624-6316	<i>Alternate</i>		<i>Alternate: Anderson</i>	Tuesday of the month			
Peace River Regional Airport	Town of Peace River c/o Chris Parker, CAO cparker@peacriver.ca	Councillor [1] <i>Alternate</i>		Anderson <i>Alternate: Ungarian</i>				PR Airport
Peace Regional Healthcare Attraction and Recruitment Committee Town of Peace River	Chair: Elaine Manzer emanzer@peacriver.ca Recording Secretary, PR Exec. Asst. Ruth McCuaig rmccuaig@peacriver.ca	Southern wards	1 year	Anderson <i>Alternate: Yasinski</i>	Quarterly on the 4 th Tuesday of the month	2 hours	7:00pm	PR Council Chambers
Peace River RCMP Advisory	S/Sgt. Jesse Onaissi Jesse.onaissi@rcmp-grc.gc.ca P: 780.624.6677	Councillor [1] From 1,2 or 3 <i>Alternate</i>		Loogman <i>Alternate: Anderson</i>	monthly	2-3 hr evenings	6:30pm	PR RCMP Detachment
Peace Library System Board 8310 – 110 Street Grande Prairie AB T8W 6T2	Louisa Robison, CEO Office:538-4656 Fax 539-5285 lrobison@peacelibrarysystem.ab.ca	Councillor [1] <i>Alternate</i>	1 yr.	Halabisky (on PLS Executive) <i>Alternate: Ungarian</i>	quarterly	Saturday	10:30 – 1:00 p.m.	varies thru the region
PREDA 10128-95 Ave Grande Prairie T8V 0L4	Dan Dibbelt Office:527-6232 preda@peacecountrycanada.com	Councillor [1] <i>Alternate</i>	1/yr	Anderson <i>Alternate: Yasinski</i>	Monthly	half-day		location varies



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Sub-Committee: Northern Transportation Advocacy Bureau (NTAB)				Anderson		evenings	2-3 hours	Day Grimshaw, Peace River
VSI Service [1980] Ltd PO Box 137 Fairview AB T0H 1L0	Rik Vandekerkhove 780-835-5440[w] vsiservices16@gmail.com	Councillor [1] <i>Alternate</i>	1/yr	Ungarian <i>Alternate: Loogman</i>	Annually	half-day	10:00 am	Varies
INTERNAL BOARDS								
Agricultural Service Board PO Box 10 Manning AB T0H 2M0	Blake Gaugler 836-3348 fax 836-3663	All of Council	4/yr	All of Council	quarterly	half-day	1:00 p.m.	County Chambers Manning
County of Northern Lights Bursary Committee Box 10 Manning, AB T0H 2M0	Josh Hunter/TVO P: 780-836-3348	Councillors [2] Staff [2]	1 yr	Halabisky & Yasinski Josh Hunter/TVO	Once a year			County office
County Recreation Boards Northern Lights Rec Board Box 873 Manning, AB T0H 2M0 County South Rec Board c/o Box 120 Dixonville, AB T0H 1E0	Roberta Vandemark Box 873 Manning, AB T0H 2M0 836-2278 jcbarkel@abnorth.com Rhonda Warren 308 10102 68St. Peace River, AB T8S 0B2	Councillor from Ward 7, 6, 5 or 4. <i>Alternate</i> Ward 1,2 or 3 Councillor <i>Alternate</i>	1 year 1 year	Halabisky <i>Alternate: Reese</i> Yasinski <i>Alternate: Loogman</i>	as required As required	Evenings 2 hours 2 hours	7:30 p.m. 7:30 p.m.	Keg River merged into Northern Lights January 1 st , 2018. Manning Various community halls



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	Tel: 587.479.7341 Email: rhondaqwarren@yahoo.ca							
County of Northern Lights Economic Development Board INACTIVE	P: 780-836-3348	Councillor (1) <i>Alternate</i> Community Business (4)		Anderson <i>Alternate: Yasinski</i> <i>Members at Large:</i> <i>Brian Shields</i> <i>Frank Moorside</i> <i>Keith Hutchison</i>	Every second month	Varies	6:00 p.m.	Throughout region
Emergency Management Advisory Committee Box 10 Manning, AB T0H 2M0	Daniel Kempling Cell: 836-0158 Fax: 836-3663	Councillors [3] <i>Alternate</i>	1/yr	Ungarian, Halabisky, Reese <i>Alternate: Anderson</i> <i>Morley Schamehorn</i> <i>Sunni-Jeanne Walker</i>	as required	varies		County Chambers
Fire Services Advisory Committees (2) Box 10 Manning, AB T0H 2M0	North: Larry Brolly 836-4363 (c) South: Tim Harris, Fire Chief/Manager of Protective Services 624-2993 tharris@peacriver.ca	Councillor [2 North, 4, 5, 6, 7] CAO P.R. Rural Fire Services Committee [2 South 1, 2, 3, 4]	1 yr	McCracken & Ungarian <i>Trevor Frederickson</i> <i>Morley Schamehorn</i> Anderson & Reese	As required			County/Fire Hall Refer to Fire Services Agreement for committee structure, etc.
Joint Council – Town of Manning and County of Northern Lights	Agenda – CAO's Minutes – hosting municipality	Full Council CAO			4 times per year			Alternate hosting



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Inter-Municipal Committees For IDP's & ICF's	CAO, Theresa Van Oort	Reeve, Deputy Reeve CAO		Terry Ungarian Brenda Yasinski Theresa Van Oort	Annually	varies	varies	Alternate hosting
Peace River ICF (appointed motion# 330/08/09/20)								
Peace River IDP		2 Councillors <i>Alternate</i> 1 Management		Reeve & Deputy Reeve <i>Alternate: Reese</i> CAO/DOF	Annually			TBD
Town of Manning ICF		Full/Joint Council Management		CAO	Annually			TBD
Sub-committee: CNL & TofManning Intermunicipal Collaboration Task Force (municipal service agreement discussions)		Reeve, Deputy Reeve [2] Management		Ungarian, Yasinski CAO and DOF	As Required			TBD
Town of Manning IDP	Full Council [1] Management		CAO and/or DOF	Annually			TBD	



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Clear Hills ICF	CAO's	2 Councillors 1 Management		Ungarian, Loogman CAO and/or DOF	As required			TBD
Northern Sunrise County ICF	CAO's	2 Councillors 1 Management		Anderson, Yasinski CAO and/or DOF	As required			TBD
MD of Peace No.135 ICF & IDP	CAO's	Full/Joint Council		If full Council cannot meet: Ungarian, Yasinski <i>Alternate: Loogman</i>	Annually			TBD
Mackenzie County ICF (IDP Exempt)	CAO's	Full/Joint Council		If full Council cannot meet: Ungarian, Reese	Every Four Years (2022)			TBD
Peace Regional Subdivision & Development Appeal Board	County of Northern Lights appointed Clerk: Teresa Tupper	See PRSDAB Bylaw & Agreement	3/yr	See PRSDAB Agreement CNL Appointed Member: Robert King Box 65 Manning AB T0H 2M0 bobking5757@gmail.com	as required			PRSDAB Bylaw has complete listing of members and clerks
Regional Assessment Review Board	Clerks: Theresa Van Oort or Denilda Johnson Business: 836-3348	Pool of regional members at large and appointed by Council		Members at large: Brian Rolling (CNL) Box 7088 Peace River, AB T8S 1S8 Mayor Greg Rycroft Gregrycroft85@gmail.com 780.836.5421	As required			Varies Refer to Regional Assessment Review Board Agreement for other regional members



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Water North Coalition (WNC) – CNL does not send representation from Council as Council feel unequipped for the “practical application” required for the group. (2015) However, we are members and receive agenda’s and minutes and are willing to pay a membership fee if required. (2017) CAO appoints Kevin Siemens as the County’s member and the remaining PW Utility Staff as alternates. CNL remains a member, no fee is required. We haven’t attended but still receive agenda’s and minutes and with appointments, can attend a meeting if we want to. (2019-2020)