

**MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN THE COUNTY CHAMBERS
ON TUESDAY, OCTOBER 12, 2021 at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/82122709755?pwd=S2hoTlJESk9DWjVzc2s5NUlXQVMvQT09>

PRESENT:

Cheryl Anderson	Ward One	Weberville/Stewart
Arie Loogman	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

REGRETS:

James McCracken	Ward Five	North Star/Breaking Point
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IN ATTENDANCE:

Theresa Van Oort - Chief Administrative Officer
Teresa Tupper – Executive Assistant/ Recorder
Trent McLaughlin – Director of Public Works
Josh Hunter – Director of Finance
Dan Archer – Mile Zero Banner Post Reporter

01.0 Call to Order

Reeve Terry Ungarian called the Tuesday, October 12th, 2021 Council Meeting to order at 9:00 a.m.

02.0 Adoption of the Agenda

383/12/10/21 **MOVED BY Councillor Loogman to acknowledge receipt of the Tuesday, October 12, 2021 Council Agenda and adopt it with the following addition:
Info Package 08.70-e) 55+ Games - Update
CARRIED**

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)
A. Tuesday, September 28th, 2021 Council Meeting Minutes

384/12/10/21 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, September 28th, 2021 Council Meeting minutes; and adopt them as presented.
CARRIED**

B. Monday, October 4th, 2021 Special Meeting Minutes

385/12/10/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Monday, October 4th, 2021 Council Meeting minutes; and adopt them as presented.
CARRIED**

04.0 Delegations

05.0 Policies/ Bylaws

A. Proposed Lending Bylaw No. 21-15-465 (2nd & 3rd Reading)

386/12/10/21 **MOVED BY Councillor Halabisky to give SECOND READING to Bylaw No. 21-15-465, a bylaw for the purpose of lending funds to the Manning Cooperative Seed Cleaning Plant.
CARRIED**

387/12/10/21 **MOVED BY Councillor Yasinski to give THIRD AND FINAL READING to Bylaw No. 21-15-465, a bylaw for the purpose of lending funds to the Manning Cooperative Seed Cleaning Plant.
CARRIED**

B. Remuneration Policy

388/12/10/21 **MOVED BY Councillor Loogman to acknowledge receipt of the Remuneration Policy Information; and adopt the policy with the increase, per recommendations, effective October 12, 2021.**

CARRIED

C. Public Participation & Engagement Policy and Public Participation and Engagement Framework.

389/12/10/21 **MOVED BY Councillor Reese to acknowledge receipt of the Public Participation & Engagement Policy and Public Participation & Engagement Framework and adopt it with the suggested changes.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services
06.1.1 Council/Legislative

06.1.2 Administration
A. CAO Report

390/12/10/21 **MOVED BY Councillor Loogman to acknowledge receipt of the CAO Report, and that the North West Species at Risk State of the Region Summary, be accepted for information, and the CAO Report be accepted as presented.**
CARRIED

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance
A. September 2021 Cheque Register

391/12/10/21 **MOVED BY Councillor Anderson to acknowledge receipt of the September 2021 Cheque Register and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works
A. Director of Public Works Report

392/12/10/21 **MOVED BY Councillor Halabisky to acknowledge receipt of the Director of Public Works Report; and accept the Report for information and order 200 Field Access signs.**
CARRIED

B. Major Repairs to BF 72317

393/12/10/21 **MOVED BY Councillor Loogman to acknowledge receipt of the Major Repairs to BF 72317 Report and budget for repairs in 2022 without Strategic Transportation Infrastructure Program (STIP) funding.**
CARRIED

06.3.2 Roads
A. Chinchaga Road Contract

394/12/10/21 **MOVED BY Councillor Anderson to acknowledge receipt of the Chinchaga Road Contract and enter into an agreement with Chinchaga Road Management Ltd for the management of 28 kilometers of gravel on the Chinchaga Road from November 2nd, 2021 to November 1st, 2024.**
CARRIED

- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6 Environmental Development
 - 06.6.1 Development [Planning/Zoning/Subdivisions]
 - 06.6.2 Community Services / Economic Development
 - 06.6.3 Agriculture Services
 - A. Farm Family Award
- 395/12/10/21 MOVED BY Councillor Yasinski to acknowledge receipt of the Farm Family Award Report, and send as a representative Reeve Ungarian, to attend the Award Ceremony on November 12th, 2021.
CARRIED**

*Recessed meeting at 10:04 a.m.
Honoured retiring Councillors during break
Reconvened meeting at 10:31 a.m.*

- 06.6.5 Natural Resources
- 06.6.6 Housing / Seniors
- 06.6.9 Tourism
- 07.0 Ward and/or Committee Reports**
 - A. Councillor Ward Reports
- 396/12/10/21 MOVED BY Councillor Halabisky to acknowledge receipt of the written and verbal Councillor Ward Reports and accept them for information.
CARRIED**
- 08.0 Info Items**
 - A. Tuesday, October 12, 2021 Info Package
- 397/12/10/21 MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, October 12, 2021 Info Package and accept it for information.
CARRIED**

09.0 Open Mic

Decisions on Delegations

- 10.0 In Camera Items**
 - A. CAO Performance Review FOIP Section 17
 - B. AUPE FOIP Section 17

- 398/12/10/21 MOVED BY Councillor Loogman to have the Tuesday, October 12th, 2021 Council Meeting go in camera to discuss CAO Performance Review and AUPE, under FOIP Section 17 at 10:43 a.m.
CARRIED**

Theresa Van Oort, Chief Administrative Officer, Josh Hunter, Director of Finance, Trent McLaughlin, Director of Public Works, Teresa Tupper, Executive Assistant, and Dan Archer MZBP Report exited meeting at 10:43 a.m.

Josh Hunter, Director of Finance entered in camera at 12:00 p.m. and left at 12:01 p.m.

Theresa Van Oort, CAO entered in camera at 12:16 p.m.

Josh Hunter, DOF entered in camera at 12:35 p.m.

- 399/12/10/21 MOVED BY Councillor Yasinski to have the Tuesday, October 12th, 2021 Council Meeting come out of camera at 12:59 p.m.
CARRIED**

400/12/10/21 **MOVED BY Councillor Loogman that Chief Administrative Officer, Theresa Van Oort be moved to Step 5.5 on the Management Compensation Grid effective September 30th, 2021.**
CARRIED

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, October 12th, 2021 Council Meeting at 1:00 p.m.



Chief Elected Official



Chief Administrative Officer