

**MINUTES  
COUNTY OF NORTHERN LIGHTS  
REGULAR COUNCIL MEETING HELD IN THE COUNTY CHAMBERS  
ON TUESDAY, JANUARY 11<sup>th</sup>, 2022 at 9:00 A.M.  
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/89066855939?pwd=M3EwVHhjWW5Xd1FPQ3p6bWw5UXBudz09>

**PRESENT:**

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

**IN ATTENDANCE:**

Theresa Van Oort - Chief Administrative Officer  
Teresa Tupper – Executive Assistant/ Recorder  
Trent McLaughlin – Director of Public Works  
Josh Hunter – Director of Finance  
Dan Archer – Mile Zero Banner Post Reporter

**01.0 Call to Order**

Reeve Ungarian called the Tuesday, January 11, 2022 Council Meeting to order at 8:59 a.m.

**02.0 Adoption of the Agenda**

001/11/01/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, January 11, 2022 Council Meeting and adopt it with the following additions:**  
06.1.1-J RMA Spring Convention – Requests to Meet with Minister McIver  
06.1.1-H RMA District 4 Zone Meeting  
06.1.1-L Manning Municipal Library Request for Additional Funds  
**CARRIED**

**03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)**  
*A. Tuesday, December 14, 2021 Council Meeting minutes*

002/11/01/22 **MOVED BY Councillor These to acknowledge receipt of the Tuesday, December 14, 2021 Council Meeting Minutes and adopt them as presented.**  
**CARRIED**

**04.0 Delegations**

**05.0 Policies/ Bylaws**

*A. Borrowing through a Line of Credit Bylaw No. 22-15-467*

003/11/01/22 **MOVED BY Councillor Halabisky to give FIRST READING to Bylaw No. 22-15-467; a Bylaw for the purpose of establishing authorized borrowing through a line of credit and credit cards(s) for general operating expenditures.**  
**CARRIED**

004/11/01/22 **MOVED BY Councillor Dechant to give SECOND READING to Bylaw No. 22-15-467; a Bylaw for the purpose of establishing authorized borrowing through a line of credit and credit cards(s) for general operating expenditures.**  
**CARRIED**

005/11/01/22 **MOVED BY Councillor Yasinski to PROCEED TO THIRD AND FINAL READING of Bylaw No. 22-15-467.**  
**CARRIED UNANIMOUSLY**

006/11/01/22 **MOVED BY Councillor Schug to give THIRD AND FINAL READING to Bylaw No. 22-15-467; a Bylaw for the purpose of establishing authorized borrowing through a line of credit and credit cards(s) for general operating expenditures.**  
**CARRIED**

*B. COVID-19 Policy*

007/11/01/22 **MOVED BY Councillor Reese to acknowledge receipt of the COVID-19 Policy and adopt it with the presented changes.**

**CARRIED**

**06.0 Municipal/CAO & Departmental Reports/Business**

06.1 Government Services

06.1.1 Council/Legislative

*A. 26<sup>th</sup> Annual Northern Municipal Law Seminar – Grande Prairie*

008/11/01/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the 26<sup>th</sup> Annual Northern Municipal Law Seminar and register Reeve, Deputy Reeve, and Councillor These to attend the seminar virtually held on Friday, February 25<sup>th</sup>, 2022.**  
**CARRIED**

*B. Invitation letter to the Battle of the Badges Charity Hockey Game*

009/11/01/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Invitation to the Battle of the Badges Charity Hockey Game and send Councillor These on behalf of the County.**  
**CARRIED**

*C. Resident Concern – engine retarder brakes*

010/11/01/22 **MOVED BY Councillor These to acknowledge receipt of the Resident Concern regarding the use of engine retarder brakes and other concerns at the Tolko log storage yard in Webberville and accept it for information.**  
**CARRIED**

*D. Town of Manning Joint Council Meeting*

011/11/01/22 **MOVED BY Councillor Reese to acknowledge receipt of the Town of Manning Joint Council Meeting and schedule a joint meeting with the Town on February 8, 2022 at 5:30 p.m. (no dinner) in the County Chambers, with a zoom option.**  
**CARRIED**

*E. Peace River School Division Request for Support – Mental Health*

012/11/01/22 **MOVED BY Councillor Yasinski to acknowledge receipt of the Peace River School Division Request and that a letter of support be written to Alberta Health Services, outlining the importance of the continuation of Psychiatric Services in the Peace River School Division's catchment area.**  
**CARRIED**

*F. Town of Manning Municipal Services Agreement*

013/11/01/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Town of Manning Municipal Services Agreement and that the County of Northern Lights adopt the Manning Municipal Services Agreement as drafted with input provided from the Intermunicipal Collaboration Task Force, effective January 1<sup>st</sup>, 2022.**  
**CARRIED**

*G. Brush Pile Burning Discussion*

014/11/01/22 **MOVED BY Councillor Reese to acknowledge receipt of the Brush Pile Burning Report and accept it for information and give a response to the resident.**  
**CARRIED**

*H. Letter from BC Hydro regarding Councils concerns*

015/11/01/22 **MOVED BY Councillor Schug to acknowledge receipt of the letter from BC Hydro regarding Councils concerns and accept it for information.**  
**CARRIED**

*I. Peace River School Division – Manning School K-12*

016/11/01/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the Peace River School Division – Manning K-12 School Project and table it to the next Council Meeting.**  
**CARRIED**

*Recessed meeting at 10:15 a.m.  
Reconvened meeting at 10:29 a.m.*

*J. RMA Spring 2022 Convention – Request to Meet with Minister McIver*

017/11/01/22 **MOVED BY Councillor Schug to acknowledge receipt of the RMA Spring 2022 Convention request to meet with Minister McIver and schedule a meeting with the Minister with topics on: MSI Funding and Inter-municipal Collaboration Frameworks.**

CARRIED

*K. RMA District 4 Zone Meeting*

018/11/01/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the RMA District 4 Zone Meeting and register Councillors Ungarian, Dechant (zoom), Schug, These, Yasinski, Halabisky (zoom), and Reese to attend the meeting on Friday, February 11, 2022 at the Belle Petroleum Centre, Peace River.**  
CARRIED

*L. Manning Municipal Library Request for Additional Funds*

019/11/01/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Manning Municipal Library Request for Additional Funds and table the Report for discussion to the Tuesday, January 25, 2022 Council Meeting.**  
CARRIED

- 06.1.2 Administration
- 06.1.3 Assessment
- 06.1.4 Taxation
- 06.1.5 Finance
  - A. November 2021 Bank Reconciliation

020/11/01/22 **MOVED BY Councillor Yasinski to acknowledge receipt of the November 2021 Bank reconciliation and accept it for information.**  
CARRIED

*B. December 2021 Cheque Registers*

021/11/01/22 **MOVED BY Councillor Reese to acknowledge receipt of the December 2021 Cheque Registers and accept them for information.**  
CARRIED

*C. 2022 Budget Committee Meeting*

022/11/01/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the 2022 Budget Committee Report and schedule Monday, January 24<sup>th</sup>, 2022 at 9:00 a.m. for a closed budget committee meeting.**  
CARRIED

- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Properties
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
  - 06.2.1 Policing
  - 06.2.3 Fire protection
  - 06.2.4 Emergency Measures & Disaster Services
  - 06.2.5 Ambulance/First Aid
  - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
  - 06.3.1 Public Works
    - A. Director of Public Works Report

023/11/01/22 **MOVED BY Councillor These to acknowledge receipt of the Director of Public Works Report and accept it for information.**  
CARRIED

*B. 2022 Gravel Crushing – Awarding of Tender*

024/11/01/22 **MOVED BY Councillor Reese to acknowledge receipt of the 2022 Gravel Crushing Tender Report and reject all tenders and re-tender, removing the Hauling requirement from the tender and providing a longer completion date. The hauling is to be conducted using the County's re-gravel program policy.**

**CARRIED**

- 06.3.2 Roads
  - A. 2022 Calcium Chloride (Dust Control) Product

**025/11/01/22** **MOVED BY Councillor Halabisky to acknowledge receipt of the 2022 Calcium Chloride (dust control) Product Report and proceed to enter into an agreement with Tiger Calcium for 2022 to hold pricing for calcium chloride product for the County's annual dust control program.**  
**CARRIED**

- 06.3.3 Airport
- 06.3.7 Drainage Ditches

- 06.4 Utilities/Public Works
  - 06.4.1 Water
    - A. 2021 Notikewin & Keg River Quality Monitoring Program

**026/11/01/22** **MOVED BY Councillor Dechant to acknowledge receipt of the 2021 Notikewin & Keg River Quality Monitoring Program Report and that the Report be accepted for information and a copy be provided to the Town of Manning for their information and the Mighty Peace Watershed Alliance; and discuss with NPARA and Aquality.**  
**CARRIED**

- 06.4.2 Sewage
- 06.4.3 Solid Waste
- 06.6 Environmental Development
  - 06.6.1 Development [Planning/Zoning/Subdivisions]
  - 06.6.2 Community Services / Economic Development
  - 06.6.3 Agriculture Services
    - A. Registration for the 2022 Provincial ASB Conference

**027/11/01/22** **MOVED BY Councillor Schug to acknowledge receipt of the 2022 Provincial ASB Conference Information and register Reeve Ungarian to attend on behalf of the County.**  
**CARRIED**

*B. Appointment of Appeal Board*

**028/11/01/22** **MOVED BY Councillor Yasinski to acknowledge receipt of the Appointment of Appeal Board Report and appoint the following individuals to the Intermunicipal Weed and Pest Appeal Board as members for the 2022 Calendar year: Richard Brochu, Shelley Morrison, Mark Pellerin, Larry Smith, Warren Wohlgemuth, Doug Meneice, Duane Nichols, George Blackhurst, Brianne Brault, Terry Ungarian, Linda Halabisky, KayIn Schug, Gary These, Brenda Yasinski, Brent Reese and Gloria Dechant.**  
**CARRIED**

- 06.6.5 Natural Resources
- 06.6.6 Housing / Seniors
- 06.6.9 Tourism
  - A. Mighty Peace Tourism Association Strategic Planning Survey

**029/11/01/22** **MOVED BY Councillor Halabisky to acknowledge receipt of the Mighty Peace Tourism Association's Strategic Planning Survey and have administration submit councils' survey answers.**  
**CARRIED**

- 07.0 Ward and/or Committee Reports
  - A. Councillor Ward Reports

**030/11/01/22** **MOVED BY Councillor Reese to acknowledge receipt of the verbal and written Councillor Ward Reports and accept them for information.**  
**CARRIED**

- 08.0 Info Items
  - A. Tuesday, January 11, 2022 Info Package

031/11/01/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, January 11, 2022 Info Package and accept it for information.**  
**CARRIED**

**09.0 Open Mic**

*Decisions on Delegations*

*Recessed meeting at 11:49 a.m.  
Reconvened meeting at 11:56 a.m.  
Zoom meeting closed for in camera at 11:56 a.m.*

**10.0 In Camera Items**

- A. Personnel under FOIP Section 17*
- B. Chinchaga Road under FOIP Section 16*
- C. Paddle Prairie/Town of High Level Fire Services under FOIP Section 23*

032/11/01/22 **MOVED BY Councillor Reese to have the Tuesday, January 11, 2022 Council Meeting go in camera to discuss Personnel under FOIP Section 17, Chinchaga Road under FOIP Section 16 and Paddle Prairie/Town of High Level Fire Services under FOIP Section 23 at 11:57 a.m.**  
**CARRIED**

*Teresa Tupper, Executive Assistant, Dan Archer, Reporter, exited meeting at 11:56 a.m.  
Trent McLaughlin, Director of Public Works exited meeting at 12:04 p.m.*

033/11/01/22 **MOVED BY Councillor Halabisky to have the Tuesday, January 11, 2022 Council Meeting come out of camera at 12:32 p.m.**  
**CARRIED**

**11.0 Adjournment**

Reeve Ungarian adjourned the Tuesday, January 11, 2022 Council meeting at 12:32 p.m.

  
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Chief Elected Official

  
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Chief Administrative Officer