

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN THE COUNTY CHAMBERS
ON TUESDAY, FEBRUARY 8th, 2022 at 1:00 P.M.
COUNTY BUILDING, MANNING, ALBERTA

<https://us02web.zoom.us/j/83278407375?pwd=bmpyd2NOMEJaWkdEN1dqWUd1eFB4dz09>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou

IN ATTENDANCE:

Theresa Van Oort - Chief Administrative Officer
Teresa Tupper – Executive Assistant/ Recorder
Trent McLaughlin – Director of Public Works
Josh Hunter – Director of Finance
Dan Archer – Mile Zero Banner Post Reporter

01.0 Call to Order

Reeve Terry Ungarian called the Tuesday, February Council Meeting to order at 12:58 p.m.

02.0 Adoption of the Agenda

064/08/02/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, February 8th, 2022 Council Meeting Minutes and adopt them with the following additions and cancellation:**
06.1.1-I 2022 Virtual AGM & Symposium – Alberta Provincial Rural Crime Watch
06.1.5-D December 2021 Bank Reconciliation
06.1.5-E Municipal Climate Change Action Center EV Charging Program
Info Package: 08.70-E Mighty Peace Tourism Connect & Director Report
06.3.2-C Safety Concern on the Chinchaga Road Maintenance
Cancellation of In Camera 10.A
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)

A. Tuesday, January 25th, 2022 Council Meeting Minutes

065/08/02/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the Tuesday, January 25th, 2022 Council Meeting Minutes and adopt them as presented.**
CARRIED

05.0 Policies/ Bylaws

A. Travel Policy

066/08/02/22 **MOVED BY Councillor Schug to acknowledge receipt of the Travel Policy and adopt it with the updates.**
CARRIED

B. Reserve Policy

067/08/02/22 **MOVED BY Councillor Yasinski to acknowledge receipt of the Reserve Policy and adopt it with the updates.**
CARRIED

C. Training and Development Policy

068/08/02/22 **MOVED BY Councillor These to acknowledge receipt of the Training and Development Policy and adopt it with the updates.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services
06.1.1 Council/Legislative

A. Alberta Food Matters – Community School Food Animator Project – Municipal Council Information Sessions

069/08/02/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Alberta Food Matters email regarding a municipal council information session and accept it for information.**
CARRIED

B. NWSAR Municipal Partner Update Sessions

070/08/02/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the NWSAR Municipal Partner Update Sessions and register Councillors Schug, Dechant, and Ungarian for the February 17th session at 10:00 a.m. and register Councillors These and Ungarian for the February 17th session at 7:00 p.m.**
CARRIED

C. Grimshaw Municipal Library Manager - Retirement Letter

071/08/02/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Grimshaw Municipal Library Manager's retirement letter and send her a thank you/retirement card from Council.**
CARRIED

D. Cancellation of NSRCWA Symposium to a Virtual Event

072/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the Northern Sunrise Rural Crime Watch Associations email regarding 2022 AGM & Symposium cancellation and approve to carry-over the 2022 financial donation to the 2023 event.**
CARRIED

E. 2022 Spring RMA Convention Registration

073/08/02/22 **MOVED BY Councillor Yasinski to acknowledge receipt of the 2022 Spring RMA Convention Registration and register Councillors These, Schug, and Reese to attend the Rural Municipalities of Alberta Spring Convention March 14th to 16th, 2022 at the Edmonton Event Centre.**
CARRIED

F. Elected Officials Education Program (EOEP) Courses at 2022 Spring RMA Convention

074/08/02/22 **MOVED BY Councillor Yasinski to acknowledge receipt of the Elected Officials Education Program (EOEP) Courses at the 2022 Spring RMA Convention and accept it for information.**
CARRIED

G. Manning Doctor's House

075/08/02/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the Manning Doctor's House Report and provide free rent to the new Manning Doctor for eight (8) months and then after charge \$1000.00 per month for rent plus utilities.**
CARRIED

H. Women in the North Conference Sponsorship Request

076/08/02/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Women in the North Sponsorship Request and provide sponsorship to the 2022 Women in the North Conference at a participant giveaway level of \$1000.00 coming out of the Economic Development budget.**
CARRIED

I. 2022 Virtual AGM & Symposium – Alberta Provincial Rural Crime Watch

077/08/02/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the 2022 Virtual AGM & Symposium for the Alberta Provincial Rural Crime Watch and register Councillor Schug for the event on March 19th, 2022 from 9:00 a.m. to 1:30 p.m.**
CARRIED

06.1.2 Administration

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance

A. January 2022 Cheque Registers

078/08/02/22 **MOVED BY Councillor Yasinski to acknowledge receipt of the January 2022 Cheque Registers and accept them for information.**
CARRIED

B. Finance Update

079/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the Finance Update and accept it for information.**
CARRIED

C. Preliminary Budget 2022 – 2026

080/08/02/22 **MOVED BY Councillor Schug to acknowledge receipt of the Preliminary budget 2022 – 2026 and adopt the preliminary Operating and Capital Budget for 2022 – 2026 as presented.**
CARRIED

Reeve Ungarian exited meeting at 1:43 p.m.

Recessed meeting at 1:43 p.m.

Reconvened meeting at 1:48 p.m.

Deputy Reeve began to chair meeting in Reeve Ungarian's absence.

D. December 2021 Bank Reconciliation

081/08/02/22 **MOVED BY Councillor Schug to acknowledge receipt of the December 2021 Bank Reconciliation and accept it for information.**
CARRIED

E. Municipal Climate Change Action Center EV Charging Program

082/08/02/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Municipal Climate Change Action Center EV Charging Program Report and have administration proceed with the expression of interest and application.**
CARRIED

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

A. Long Lake Regional Waste Management Services Commission – letter requesting to join

083/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the request from MD of Peace No. 135 to join the Long Lake Regional Waste Management Services Commission and approve the request for membership.**
CARRIED

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

A. 2022 Tourism Town Halls

084/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the 2022 Tourism Town Halls Invitation and accept it for information.**
CARRIED

06.2 Protective Services

- 06.2.1 Policing
- 06.2.3 Fire protection
 - A. *Regional Fire Chief Tim Harris at 1:30 p.m. (zoom)*

085/08/02/22 **MOVED BY Councillor Halabisky to acknowledge receipt of the Regional Fire Chief's Report and declare that the eight (8) sets of used Fire Department Self-Contained Breathing Apparatus (SCBA) (Draeger PS5000) are surplus and are to be sold if possible.**
CARRIED

- 06.2.4 Emergency Measures & Disaster Services
- 06.2.5 Ambulance/First Aid
- 06.2.6 By-law Enforcement

07.0 Ward and/or Committee Reports
 A. *Councillor Ward Reports*

086/08/02/22 **MOVED BY Councillor Dechant to acknowledge receipt of the Councillor Ward Reports and accept them for information.**
CARRIED

08.0 Info Items
 A. *Tuesday, February 8, 2022 Council Info Package*
 ADDITION: *08.70-E Mighty Peace Tourism Connect & Director Report*

087/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, February 8th, 2022 Council Info Package, including addition, and accept it for information.**
CARRIED

Recessed meeting at 2:11 p.m.
Reconvened meeting at 2:22 p.m.
Reeve Ungarian returned to Chair the Meeting at 2:22 p.m.
Delegation B entered at 2:22 p.m.

04.0 Delegations
 A. *Tim Harris, Regional Fire Chief County of Northern Lights Fire Services at 1:30 p.m. (zoom)*

Delegation A had to cancel due to an unexpected power outage in their area

B. Kelly Bunn, Olayemi Babalola and Sandra Eastman, Mackenzie Municipal Services Agency at 2:22 p.m.

Reeve Ungarian welcomed the delegation from Mackenzie Municipal Services Agency who provided a power point presentation on their services.

Delegation B exited meeting at 3:11 p.m.

- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. *Director of Public Works Report*

088/08/02/22 **MOVED BY Councillor Schug to acknowledge receipt of the Director of Public Works Report and accept it for information.**
CARRIED

- 06.3.2 Roads
 - A. *Grader Beat Road Maintenance Tender(s)*

089/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the Grader Beat Road Maintenance Tender(s) and approve the following four (4) Contractors, for a total three (3) years of grader beat maintenance, with a possible two (2) year extension:**

K Mosure & Sons Ltd.	Ward 7 – Keg River/Carcajou for a rate of:	\$180.00 p/hr.
Sorensen Welding Ltd.	Ward 6 – Hawk Hills/Hotchkiss for a rate of:	\$145.00 p/hr.
RT Grading	Ward 5 – East Manning/Breaking Point for a rate of:	\$142.00 p/hr.
Sorensen Welding Ltd.	Ward 4 – Deadwood/Reinwood for a rate of:	\$149.00 p/hr.

CARRIED

B. 2022 Gravel Crushing Tender

090/08/02/22 **MOVED BY Councillor These to acknowledge receipt of the 2022 Gravel Crushing Tender and award the crushing contract to Wapiti Gravel Suppliers, for a total bid amount of \$1,493,741.79**
CARRIED

C. Safety Concern on the Chinchaga Road Maintenance

091/08/02/22 **MOVED BY Councillor Reese to acknowledge receipt of the discussion concerning safety on the Chinchaga Road and have the Director of Public Works follow-up with the Contractor regarding the concerns.**
CARRIED

06.3.3 Airport

06.3.7 Drainage Ditches

09.0 Open Mic

Decisions on Delegations


MMSA

092/08/02/22 **MOVED BY Councillor Halabisky to request ISL Engineering to come to Council for a delegation to discuss services.**
CARRIED

10.0 In Camera Items

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, February 8th, 2022 Council Meeting at 3:40 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort