

**MINUTES  
COUNTY OF NORTHERN LIGHTS  
REGULAR COUNCIL MEETING HELD IN THE COUNTY CHAMBERS  
ON TUESDAY, FEBRUARY 23, 2021 at 9:00 A.M.  
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/83342892158?pwd=RVhENjhURkRabXZySE05L04waHF3dz09>

**PRESENT:**

|                 |            |                           |
|-----------------|------------|---------------------------|
| Cheryl Anderson | Ward One   | Weberville/Stewart        |
| Arie Loogman    | Ward Two   | Warrensville/Lac Cardinal |
| Brenda Yasinski | Ward Three | Dixonville/Chinook Valley |
| Brent Reese     | Ward Four  | Deadwood/Sunny Valley     |
| James McCracken | Ward Five  | North Star/Breaking Point |
| Terry Ungarian  | Ward Six   | Hotchkiss/Hawk Hills      |

**REGRETS:**

|                 |            |                    |
|-----------------|------------|--------------------|
| Linda Halabisky | Ward Seven | Keg River/Carcajou |
|-----------------|------------|--------------------|

**IN ATTENDANCE:**

Theresa Van Oort - Chief Administrative Officer  
Teresa Tupper – Executive Assistant/ Recorder  
Josh Hunter – Director of Finance  
Trent McLaughlin – Director of Public Works  
Dan Archer – Mile Zero Banner Post Reporter

**01.0 Call to Order**

Reeve Terry Ungarian called the regular scheduled Tuesday, February 23, 2021 Council Meeting to order at 9:00 a.m.

**02.0 Adoption of the Agenda**

**069/23/02/21** MOVED BY Councillor Loogman to acknowledge receipt of the Tuesday, February 23<sup>rd</sup>, 2021 Council Agenda and adopt it as presented.  
CARRIED

**03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)**

*A. Tuesday, February 9<sup>th</sup>, 2021 Council Meeting Minutes*

**070/23/02/21** MOVED BY Councillor McCracken to acknowledge receipt of the Tuesday, February 9<sup>th</sup>, 2021 Council Meeting minutes; and adopt the minutes as presented.  
CARRIED

*Recessed meeting at 10:47 a.m.  
Reconvened meeting at 11:04 a.m.*

**04.0 Delegations**

*A. Public Hearing for Bylaw No. 20-61-452 at 11:04 a.m.*

Chair Terry Ungarian declared the Public Hearing for Bylaw No. 20-61-452 open at 11:04 a.m.

Chair Ungarian welcomed all participants, including Derek Macdonald, ISL Engineering and Land Service Project Planner

Chair Ungarian asked that the nature of the proposed amendment be read into the record.

Derek Macdonald read the following into the record:

*That the property described as a portion of South West of Section Five (5), Township Eighty Six (86), Range Twenty Three (23) West of the Fifth Meridian (W5M) be amended from Agriculture General (A) District to Country Residential General (CR1) District.*

Chair Ungarian requested confirmation that notification requirements (newspaper ads, announcements, time frames, etc.) had been met.

*Notice of the public hearing for the proposed amendment was advertised in the Mile Zero Banner Post on January 20<sup>th</sup> and 27<sup>th</sup>, 2021, and on the County website and its social media channels. No comments were received.*

Chair Ungarian stated the Rules of Conduct that would be followed during the hearing.

Chair Ungarian called for the PRESENTATION

*The purpose of this Land Use Bylaw (LUB) amendment is to re-designate an 11.5-hectare portion of SW 5-86-23 W5 from Agriculture General (A) District to Country Residential General (CR1) District. The*

proposed amendment is being considered in conjunction with the proposed subdivision application 20NL04.

The proposed land use district ensures compliance with the Municipal Development Plan.

The subject land exceeds the maximum allowable lot size of 4.0 ha (10 ac) required in the CR1 District of the County's Land Use Bylaw. However, a lot size reduction is not reasonable based on the configuration of the lot, site access, the developable area of the lot, environmental considerations, and given that better agricultural land is not affected, in this case, the 11.5 ha is required and warranted.

**Chair Ungarian called for any WRITTEN SUBMISSIONS in support of the proposed amendment.**  
To date, no written submissions in support were received.

**Chair Ungarian called for any WRITTEN SUBMISSIONS opposed to the proposed amendment.**  
To date, no objections have been received or expressed.

**Chair Ungarian called for any VERBAL SUBMISSIONS in support of the proposed amendment.**  
No verbal submissions of support for the amendment were expressed.

**Chair Ungarian called for any VERBAL SUBMISSIONS opposed to the proposed amendment.**  
No verbal submissions opposed to the amendment were expressed.

**Chair Ungarian calls for a RECOMMENDATION.**  
Derek responded:

*It is recommended that the proposed Land Use Amendment be APPROVED.*

**Chair Ungarian asked if there were any questions from Council.**

None

**Chair Ungarian adjourned the Public Hearing for Bylaw No. 20-61-452 at 11:07 a.m.**

**05.0 Policies/ Bylaws**  
A. Water Policy

**071/23/02/21 MOVED BY Councillor Yasinski to acknowledge receipt of the proposed Water Policy; and have administration advertise the updated draft for public comment.**  
**CARRIED**

B. Appointment of Auditors Policy

**072/23/02/21 MOVED BY Councillor Loogman to acknowledge receipt of the amended Appointment of Auditors Policy and adopt the Policy with the proposed changes.**  
**CARRIED**

*Recessed meeting at 12:10 p.m.  
Reconvened meeting at 12:39 p.m.*

C. Bylaw No. 21-12-449 Schedule of Fees

**073/23/02/21 MOVED BY Councillor Reese to give FIRST READING to Bylaw No. 21-12-449; a bylaw to establish fees for goods and services provided by the County of Northern Lights.**  
**CARRIED**

**074/23/02/21 MOVED BY Councillor Loogman to give SECOND READING to Bylaw No. 21-12-449; a Bylaw to establish fees for goods and services provided by the County of Northern Lights.**  
**CARRIED**

**075/23/02/21 MOVED BY Councillor McCracken to PROCEED TO THIRD AND FINAL READING of Bylaw No. 21-12-449.**  
**CARRIED**

**076/23/02/21 MOVED BY Councillor Yasinski to give THIRD AND FINAL READING to Bylaw No. 21-12-449; a Bylaw to establish fees for goods and services provided by the County of Northern Lights.**  
**CARRIED**

D. Land Use Bylaw Amendment No. 20-61-452 (2<sup>nd</sup> & 3<sup>rd</sup> Reading after Public Hearing)

**077/23/02/21 MOVED BY Councillor Reese to give SECOND READING to Bylaw No. 20-61-452; a bylaw to amend the County's Land Use Bylaw No. 12-61-290.**  
**CARRIED**

**078/23/02/21 MOVED BY Councillor Loogman to THIRD AND FINAL READING to Bylaw No. 20-61-452; a bylaw to amend the County's Land Use Bylaw No. 12-61-290.**  
**CARRIED**

**06.0 Municipal/CAO & Departmental Reports/Business**

06.1 Government Services

06.1.1 Council/Legislative

*A. Registration open for EOEP Courses*

**079/23/02/21** **MOVED BY Councillor Loogman to acknowledge receipt of the Registration for EOEP Courses; and register Deputy Reeve Yasinski for Councils Role in Strategic Planning.**  
**CARRIED**

*B. EDA Community Economic Development Training Program*

**080/23/02/21** **MOVED BY Councillor Reese to acknowledge receipt of the EDA Community Economic Development Training Program; and accept for information.**  
**CARRIED**

*C. Community Planning Association of Alberta request for Sponsorship and Attendance*

**081/23/02/21** **MOVED BY Councillor Reese to acknowledge receipt of the Community Planning Association of Alberta request for Sponsorship and Attendance; and deny the request for sponsorship due to budget limitations.**  
**CARRIED**

*D. Letter from Clear Hills County RE: COVID Impact - for Discussion*

**082/23/02/21** **MOVED BY Councillor Anderson to acknowledge receipt of the Letter from the Clear Hills County regarding COVID Impact; and accept for information.**  
**CARRIED**

*E. NWSAR Committee Financial Report*

**083/23/02/21** **MOVED BY Councillor Reese to acknowledge receipt of the NWSAR Committee Financial Report; and accept it for information.**  
**CARRIED**

*F. Strategic Plan*

**084/23/02/21** **MOVED BY Councillor Anderson to acknowledge receipt of the Strategic Plan Report; and that the draft Strategic Plan for 2021 to 2023 be adopted as presented and provided for staff and public information.**  
**CARRIED**

*G. RMA Member Survey Results – Unpaid Taxes from Oil & Gas Operations Final 2021 Unpaid Tax Survey*

**085/23/02/21** **MOVED BY Councillor Anderson to acknowledge receipt of the RMA Member Survey Results – Unpaid Taxes from Oil & Gas Operations Final 2021 Unpaid Tax Survey; and provide information to the Public.**  
**CARRIED**

*H. Funding Request from the Grimshaw Curling Club*

**086/23/02/21** **MOVED BY Councillor Yasinski to acknowledge receipt of the Funding Request from the Grimshaw Curling Club; and advise the organization to apply for the CCAP Grant.**  
**CARRIED**

*I. Letter from Concerned Resident*

**087/23/02/21** **MOVED BY Councillor Loogman to acknowledge receipt of the Letter from Concerned Resident; and that we offer to forgive the outstanding tax penalties and sign into a tax payment agreement for outstanding taxes with no further penalties on Roll# 71434 & 71437 with the County.**  
**CARRIED**

*J. Victim Services – Provincial Funding for Victims of Crime*

**088/23/02/21** **MOVED BY Councillor Anderson to acknowledge receipt of the Victim Services – Provincial Funding for Victims of Crime Report; and that a letter be written to Minister Kaycee Madu and MLA Dan Williams regarding the need to maintain financial benefits for Victims of Crime in Alberta, and to maintain the services being provided by Victim Services Units to victims of crime and trauma.**  
**CARRIED**

*K. Changes to AER High Level Field Centre*

**089/23/02/21** **MOVED BY Councillor Yasinski to acknowledge receipt of the Changes to AER High Level Field Centre; and accept it for information.**  
**CARRIED**

*Recessed meeting at 2:15 p.m.  
Reconvened meeting at 2:26 p.m.*

- 06.1.2 Administration
- 06.1.3 Assessment
- 06.1.4 Taxation
- 06.1.5 Finance
  - A. Year-to-Date Budget Report*

**090/23/02/21** **MOVED BY Councillor Reese to acknowledge receipt of the Year-to-Date Budget Report; and accept it for information.**  
**CARRIED**

*B. January 2021 Bank Reconciliation*

**091/23/02/21** **MOVED BY Councillor Yasinski to acknowledge receipt of the January 2021 Bank Reconciliation and accept it for information.**  
**CARRIED**

- 06.1.6 Equipment/Supplies
- 06.1.7 Buildings/Properties
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
  - 06.2.1 Policing
  - 06.2.3 Fire protection
  - 06.2.4 Emergency Measures & Disaster Services
  - 06.2.5 Ambulance/First Aid
  - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
  - 06.3.1 Public Works
    - A. Director of Public Works Report*

**092/23/02/21** **MOVED BY Councillor Anderson to acknowledge receipt of the Director of Public Works Report; and accept it for information.**  
**CARRIED**

**093/23/02/21** **MOVED BY Councillor Loogman to re-drill water well in Carcajou.**  
**CARRIED**

*B. 2021 Gravel Crushing Tender*

**094/23/02/21** **MOVED BY Councillor Reese to acknowledge receipt of the 2021 Gravel Crushing Tender; and approve crushing contract to RBEE Aggregate Consulting Ltd. for gravel crushing in the Gillis Pit.**  
**CARRIED**

- 06.3.2 Roads
- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
  - 06.4.1 Water
  - 06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]  
A. Subdivision Report 20NL04

095/23/02/21 **MOVED BY Councillor McCracken to approve subdivision application 20NL04, subject to the following five (5) conditions:**

1. That the applicant/owner provide cash-in-lieu of Municipal Reserve in the amount of \$1,911.04 (based on 28.4 acre at a value of \$672.90/ac) to the County of Northern Lights pursuant to Section 666 of the Municipal Government Act;
2. That the applicant/owner enter into a development agreement with the County of Northern Lights to include, but not limited to, the upgrading of the existing approaches to the proposed lot and/or the construction of a new approach to the balance of the parcel.
3. That the applicant/owner carry forward and/or provide new agreements, caveats, easements and/or rights-of-way in accordance with municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report;
4. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights; and
5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain title(s) under this decision.

**CARRIED**

06.6.2 Community Services / Economic Development

06.6.3 Agriculture Services

A. Sharing of Clubroot, Fusarium and Invasive Species Locations

096/23/02/21 **MOVED BY Councillor Loogman to acknowledge receipt of the Sharing of Clubroot, Fusarium and Invasive Species Locations Letter; and write a letter to MD of Peace Agricultural Services Board indicating our support for the sharing of information about exact locations of pests such as Clubroot, Fusarium or other invasive species with neighbouring municipalities.**

**CARRIED**

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

**07.0 Ward and/or Committee Reports**

**08.0 Info Items**

A. Tuesday, February 23, 2021 Info Package

097/23/02/21 **MOVED BY Councillor McCracken to acknowledge receipt of the Tuesday, February 23, 2021 Info Package; and accept it for information.**

**CARRIED**

**09.0 Open Mic**

*Decisions on Delegations*

**10.0 In Camera Items**

**11.0 Adjournment**

Reeve Terry Ungarian adjourns the Tuesday, February 23<sup>rd</sup>, 2021 Council Meeting at 3:05 p.m.

  
\_\_\_\_\_  
Chief Elected Official  
Terry Ungarian

  
\_\_\_\_\_  
Chief Administrative Officer  
Theresa Van Oort