

**MINUTES  
COUNTY OF NORTHERN LIGHTS  
REGULAR COUNCIL MEETING HELD IN THE COUNTY CHAMBERS  
ON TUESDAY, APRIL 13, 2021 at 9:00 A.M.  
COUNTY BUILDING, MANNING, ALBERTA**

<https://us02web.zoom.us/j/88959559138?pwd=bjJpNGxsTGJIWRDlnVSzaFRUeUUvUT09>

**PRESENT:**

Cheryl Anderson	Ward One	Weberville/Stewart
Arie Loogman	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley (Zoom)
Brent Reese	Ward Four	Deadwood/Sunny Valley
James McCracken	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills
Linda Halabisky	Ward Seven	Keg River/Carcajou (Zoom)

**IN ATTENDANCE:**

Theresa Van Oort - Chief Administrative Officer  
Teresa Tupper – Executive Assistant/ Recorder  
Trent McLaughlin – Director of Public Works  
Josh Hunter – Director of Finance  
Dan Archer – Mile Zero Banner Post Reporter

**01.0 Call to Order**

Reeve Terry Ungarian called the Tuesday, April 13, 2021 Council Meeting to order at 8:59 a.m.

**02.0 Adoption of the Agenda**

**139/13/04/21** **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, April 13<sup>th</sup>, 2021 Council Agenda; and adopt it with the following additions:**  
**06.1.1 E. Northern Lakes College – Convocation Congratulatory Message Request Info Package: 08.10-f) cc'd Letter from NWSAR Committee to Craig Dockrill, Land and Environment Planning (North) Section Alberta Environment and Parks**  
**CARRIED**

**03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)**  
*A. Tuesday, March 23, 2021 Council Meeting Minutes*

**140/13/04/21** **MOVED BY Councillor Loogman to acknowledge receipt of the Tuesday, March 23, 2021 Council Meeting minutes; and adopt them as presented.**  
**CARRIED**

**05.0 Policies/ Bylaws**  
*A. Updated Dust Control Policy*

**141/13/04/21** **MOVED BY Councillor Halabisky to acknowledge receipt of the updated Dust Control Policy; and adopt it as presented.**  
**CARRIED**

**06.0 Municipal/CAO & Departmental Reports/Business**  
**06.1 Government Services**  
**06.1.1 Council/Legislative**  
*A. FCM Annual Conference*

**142/13/04/21** **MOVED BY Councillor Anderson to acknowledge receipt of the FCM Annual Conference; and accept it for information.**  
**CARRIED**

*B. 2021 General Municipal Elections Update*

**143/13/04/21** **MOVED BY Councillor Reese to acknowledge receipt of the 2021 General Municipal Elections Update; and accept it for information.**  
**CARRIED**

*C. MADD – Request for Yearbook Advertising Information*

**144/13/04/21** **MOVED BY Councillor Halabisky to acknowledge receipt of the MADD request for advertising; and accept for information and deny the request for sponsorship.**  
**CARRIED**

**04.0 Delegations**

A. Sgt. Matthew Robinson Manning RCMP report and priorities update at 9:15 a.m.

Delegation exits meeting at 9:40 a.m.  
Recessed at 9:40 a.m.  
Reconvene at 9:52 a.m.

*D. PRSD – Junior Councillor Program Discussion*

**145/13/04/21** **MOVED BY Councillor Anderson to acknowledge receipt of the PRSD – Junior Councillor Program Discussion Report; and that CAO Van Oort and Reeve Ungarian attend the virtual meeting scheduled for April 26, 2021 regarding the PRSD discussion on a possible Junior Councillor Program and bring the information back to Council at a future meeting.**  
**CARRIED**

*E. Northern Lakes College – Convocation Congratulatory Message Request*

**146/13/04/21** **MOVED BY Councillor Reese to acknowledge receipt of the Convocation Congratulatory Message Request from Northern Lakes College and have the Reeve deliver a congratulatory message.**  
**CARRIED**

06.1.2 Administration  
A. CAO Report

**147/13/04/21** **MOVED BY Councillor McCracken to acknowledge receipt of the CAO Report; and accept it for information.**  
**CARRIED**

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance  
A. 2020 Audited Financial Statements

**148/13/04/21** **MOVED BY Councillor Anderson to acknowledge receipt of the 2020 Audited Financial Statements and adopt the 2020 Audited Financial Statements; and move to reallocate \$4,000,000 of the unrestricted surplus proportionately across existing reserve funds.**  
**CARRIED**

06.1.6 Equipment/Supplies

06.1.7 Buildings/Properties

06.1.8 Personnel/Human Resources

06.2 Protective Services

06.2.1 Policing

06.2.3 Fire protection

06.2.4 Emergency Measures & Disaster Services

06.2.5 Ambulance/First Aid

06.2.6 By-law Enforcement

06.3 Transportation/Drainage/Public Works

06.3.1 Public Works

A. Director of Public Works Report

**149/13/04/21** **MOVED BY Councillor Loogman to acknowledge receipt of the Director of Public Works Report; and accept it for information.**  
**CARRIED**

06.3.2 Roads

A. Sunny Valley Road Use Agreement

**150/13/04/21** **MOVED BY Councillor Anderson to acknowledge receipt of the Sunny Valley Road Use Agreement; and move to 10 loads hauling count, per company/per day, and to adopt the agreement as presented.**  
**CARRIED**

*B. Level of Service Road Classification Project and Survey*

**151/13/04/21** **MOVED BY Councillor Yasinski to acknowledge receipt of the Level of Service Classification Project and Survey; and proceed to a virtual Public Open House Meeting and the delivering of the online survey.**  
**CARRIED**

06.3.3 Airport

06.3.7 Drainage Ditches

06.4 Utilities/Public Works

06.4.1 Water

06.4.2 Sewage

06.4.3 Solid Waste

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

*A. Subdivision Report 21NL01*

**152/13/04/21** **MOVED BY Councillor Loogman to approve subdivision application 21NL01 to create a 1.6 ha lot on a portion of SW 14-92-23-W5M subject to the following conditions:**

1. That the proposed lot be consolidated with the NW 14-92-23-W5M by way of Plan of Subdivision prepared in accordance with Condition #5.
2. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the west boundary of the proposed lot, and along the west boundary of the balance of SW-14-92-23-W5M for future road widening, pursuant to Section 662(1) of the Municipal Government Act;
3. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report;
4. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights;
5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.

**CARRIED**

06.6.2 Community Services / Economic Development

*A. 2020 Economic Development and Community Services Review*

**153/13/04/21** **MOVED BY Councillor McCracken to acknowledge receipt of the 2020 Economic Development & Community Services Review Report; and accept it for information.**  
**CARRIED**

*B. Rumble Alberta Sponsorship Request*

**154/13/04/21** **MOVED BY Councillor Loogman acknowledge receipt of the Rumble Alberta Sponsorship; and support the rumble Alberta Event by purchasing the copper sponsorship package in the amount of \$575.00**  
**CARRIED**

06.6.3 Agriculture Services

*A. 2023 Provincial ASB Conference*

**155/13/04/21** **MOVED BY Councillor Loogman to acknowledge receipt of the 2023 Provincial ASB Conference Report; and advise that Grande Prairie is the first choice of location; but are open to whatever is the best option.**  
**CARRIED**

*B. Letter regarding 2021 Provincial ASB Conference*

**156/13/04/21** **MOVED BY Councillor Reese to acknowledge receipt of the Letter regarding 2021 Provincial ASB Conference; and accept it for information.**  
**CARRIED**

*C. Potential Fusarium Bylaw and Policy*

**157/13/04/21** **MOVED BY Councillor Yasinski to acknowledge receipt of the Potential Fusarium Bylaw and Policy report; and bring the Bylaw and Policy back to Council for approval.**  
**CARRIED**

06.6.5 Natural Resources

06.6.6 Housing / Seniors

06.6.9 Tourism

**07.0 Ward and/or Committee Reports**  
*A. Councillor Ward Reports*

**158/13/04/21** **MOVED BY Councillor Halabisky to acknowledge receipt of the Councillor verbal and written Ward Reports; and accept them for information.**  
**CARRIED**

**08.0 Info Items**  
*A. Tuesday, April 13, 2021 Info Package*

**159/13/04/21** **MOVED BY Councillor Reese to acknowledge receipt of the Tuesday, April 13th, 2021 Info Package and accept it for information.**  
**CARRIED**

**09.0 Open Mic**

*Decisions on Delegations*

*Recessed meeting at 1:04 p.m.  
Josh Hunter Director of Finance, Teresa Tupper Executive Assistant and Dan Archer Reporter exited meeting during break  
Reconvened meeting at 1:12 p.m.*

**10.0 In Camera Items**  
*A. Flood Hazard Mapping under Section 21 FOIPP*


**160/13/04/21** **MOVED BY Councillor Halabisky to have the Tuesday, April 13<sup>th</sup>, 2021 Council Meeting go in camera to discuss Flood Hazard Mapping under Section 21 FOIPP at 1:12 p.m.**  
**CARRIED**

**161/13/04/21** **MOVED BY Councillor Loogman to have the Tuesday, April 13<sup>th</sup>, 2021 Council Meeting come out of camera at 1:36 p.m.**  
**CARRIED**

**11.0 Adjournment**

Reeve Terry Ungarian adjourned the Tuesday, April 13th, 2021 Council Meeting at 1:36 p.m.

  
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Chief Elected Official,  
Terry Ungarian

  
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Chief Administrative Officer  
Theresa Van Oort