

MINUTES
COUNTY OF NORTHERN LIGHTS
REGULAR COUNCIL MEETING HELD IN COUNTY CHAMBERS
ON TUESDAY, APRIL 11, 2023 at 9:00 A.M.
COUNTY BUILDING, MANNING, ALBERTA

<https://us02web.zoom.us/j/82457592566>

PRESENT:

Gary These	Ward One	Weberville/Stewart
Kayln Schug	Ward Two	Warrensville/Lac Cardinal
Brenda Yasinski	Ward Three	Dixonville/Chinook Valley
Brent Reese	Ward Four	Deadwood/Sunny Valley
Gloria Dechant	Ward Five	North Star/Breaking Point
Terry Ungarian	Ward Six	Hotchkiss/Hawk Hills

REGRETS:

Linda Halabisky	Ward Seven	Keg River/Carcajou
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IN ATTENDANCE:

Theresa Van Oort – Chief Administrative Officer
Josh Hunter – Director of Finance (virtually)
Teresa Tupper – Executive Assistant/ Recorder
Dan Archer – Mile Zero Banner Post Reporter
Anna Glover – ISL Engineering Planning & Development Technician (virtually)

01.0 Call to Order

01.1.1 Land Acknowledgement

Reeve Terry Ungarian called the Tuesday, April 11, 2023 Council meeting to order at 9:00 a.m.

02.0 Adoption of the Agenda

146/11/04/23 MOVED BY Councillor Dechant to acknowledge receipt of the Tuesday, April 11, 2023 Council Agenda and adopt it as presented.
CARRIED

03.0 Adoption of the Minutes of the Previous Regular or Special Meeting(s)
A. Tuesday, March 28, 2023 Council Meeting Minutes

147/11/04/23 MOVED BY Councillor Yasinski to acknowledge receipt of the Tuesday, March 28, 2023 Council Meeting Minutes and adopt them as presented.
CARRIED

05.0 Policies/ Bylaws

A. Proposed Regional Assessment Review Board Bylaw No. 23-13-483

148/11/04/23 MOVED BY Councillor Schug to give FIRST READING to Bylaw No. 23-13-483; a bylaw for the purpose of establishing a regional assessment review board.
CARRIED

149/11/04/23 MOVED BY Councillor These to give SECOND READING to Bylaw No. 23-13-483; a bylaw for the purpose of establishing a regional assessment review board.
CARRIED

150/11/04/23 MOVED BY Councillor Dechant to PROCEED TO THIRD AND FINAL READING of Bylaw No. 23-13-483.
CARRIED UNANIMOUSLY

151/11/04/23 MOVED BY Councillor Reese to give THIRD AND FINAL READING to Bylaw No. 23-13-483; a bylaw for the purpose of establishing a regional assessment review board.
CARRIED

152/11/04/23 MOVED BY Councillor Yasinski that the following members be appointed as the Regional Assessment Review Board members:

M.D. of Peace No. 135	Robert Willing
Village of Berwyn	Cindy Hockley
Town of Manning	Sarah Henituik
Town of Grimshaw	Paul Messner
County of Northern Lights	Terry Ungarian

CARRIED

153/11/04/23 **MOVED BY Councillor Schug that the following be appointed as Clerks for the Regional Assessment Review Board:**
M.D. of Peace No. 135 Lelia Sumner
Village of Berwyn Heather Fawcett
Town of Manning Mandy Gagnon
Town of Grimshaw Constance Hampton
County of Northern Lights Denilda Johnson
CARRIED

154/11/04/23 **MOVED BY Councillor Reese that Robert Willing of the M.D. of Peace No. 135 be appointed the Chair of the Regional Assessment Review Board.**
CARRIED

06.0 Municipal/CAO & Departmental Reports/Business

06.1 Government Services

06.1.1 Council/Legislative

A. Victim Services – For All Albertans Campaign has Launched

155/11/04/23 **MOVED BY Councillor Schug to acknowledge receipt of the ‘For All Albertans Campaign’ from Victim Services and accept it for information.**
CARRIED

B. North West Regional Skills Canada Competition 2023

156/11/04/23 **MOVED BY Councillor Reese to acknowledge receipt of the Report and provide sponsorship in the amount of \$200 to the 2023 North West Regional Skills Canada Competition from the 2023 Council grants budget.**
CARRIED

C. Health Weeks in May

157/11/04/23 **MOVED BY Councillor These to acknowledge receipt of the Health Week in May Report and proclaim Health weeks and promote them on social media and acknowledge Rural Health Week through the Attraction and Retentions Committees.**
CARRIED

04.0 Delegations

A. Christine Campbell, Senior Hub Manager (West) ALUS – Where Agriculture and Nature Meet. (virtually) at 9:15 a.m.

Delegation A exited meeting at 10:01 a.m.

Recessed meeting at 10:02 a.m.

Reconvened meeting at 10:15 a.m.

B. Tim Harris, Regional Fire Chief, and Robin Differenz, Weberville Captain - Annual Report and Year-to-Date at 10:15 a.m.(in-person)

Delegation B at 10:15 a.m.

Delegation B exited the meeting at 10:56 a.m.

06.6.3 Agriculture Services

A. Resolution Grading E3-23

158/11/04/23 **MOVED BY Councillor Dechant to acknowledge receipt of the Resolution Grading E3-23 Report and accept it for information.**
CARRIED

Recessed meeting for MPC at 11:01 a.m.

Reconvened meeting at 11:04 a.m.

06.6 Environmental Development

06.6.1 Development [Planning/Zoning/Subdivisions]

A. 23NL06 Mcauley Subdivision

159/11/04/23 **MOVED BY Councillor Schug to approve subdivision application 23NL06, to create a 2.4 ha (5.9 ac) boundary adjustment for an existing lot on NW 19-84-23-W5M; subject to the following six (6) conditions:**

1. That the proposed lot be consolidated with the abutting 2.4 ha (5.9 ac) lot to the north by way of Plan of Subdivision prepared in accordance with Condition #6.
2. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the north boundary of the consolidated lot and the balance of the quarter section adjacent to Township Rd 844, pursuant to Section 662(1) of the Municipal Government Act.
3. That the applicant/owner enter into a development agreement with the County of Northern Lights to include but not be limited to, the installation of an approach to the balance of the quarter section subject to separation distances between

approaches on the same side of a local road, pursuant to Section I31.4 of the Land Use Bylaw.

4. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report.
 5. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights.
 6. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.
- CARRIED**

B. 23NL08 Schamehorn Subdivision

160/11/04/23 **MOVED BY Councillor Dechant to approve Subdivision application 23NL08; to create a 4.3 ha (10.6 ac) lot from Lot 2, Block 1, Plan 222 0809, subject to the following five (5) conditions:**

1. That the applicant/owner dedicate a 5.0 m road right-of-way by caveat along the west boundary of Lot 2, Block 1, Plan 222 0809 adjacent to Range Road 232, pursuant to Section 662(1) of the Municipal Government Act.
 2. That the applicant/owner enter into a development agreement with the County of Northern Lights to include but not be limited to, the installation of an approach to the balance of the quarter, subject to separation distances between approaches on the same side of a local road, pursuant to Section I31.4 of the Land Use Bylaw.
 3. That the applicant/owner carry forward and/or provide agreements, caveats, easements and/or rights-of-way in accordance with the municipal requirements, and agency and/or utility company requirements as identified in the Comments from Referral Agencies Section of this report.
 4. That the applicant/owner pay all outstanding property taxes pursuant to Section 654(1)(d) of the Municipal Government Act prior to the endorsement of the plan of subdivision, or arrangements made which are satisfactory to the County of Northern Lights.
 5. That the applicant/owner contact an Alberta Land Surveyor for the preparation of a Plan of Subdivision suitable for registration at the Alberta Land Titles Office to obtain the title(s) under this decision.
- CARRIED**

Anna Glover exited the meeting virtually at 11:08 a.m.

06.1.2 Administration
A. CAO Report

161/11/04/23 **MOVED BY Councillor Reese to acknowledge receipt of the CAO Report and accept it for information.**
CARRIED

06.1.3 Assessment

06.1.4 Taxation

06.1.5 Finance
A. February 2023 Bank Reconciliation

162/11/04/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the February 2023 Bank Reconciliation and accept it for information.**
CARRIED

B. March 2023 Cheque Registers

163/11/04/23 **MOVED BY Councillor Dechant to acknowledge receipt of the March 2023 Cheque Registers and accept them for information.**
CARRIED

C. Finance Update

164/11/04/23 **MOVED BY Councillor These to acknowledge receipt of the Finance Update Report and accept it for information.**
CARRIED

06.1.6 Equipment/Supplies

- 06.1.7 Buildings/Properties
- 06.1.8 Personnel/Human Resources
- 06.2 Protective Services
 - 06.2.1 Policing
 - 06.2.3 Fire protection
 - 06.2.4 Emergency Measures & Disaster Services
 - 06.2.5 Ambulance/First Aid
 - 06.2.6 By-law Enforcement
- 06.3 Transportation/Drainage/Public Works
 - 06.3.1 Public Works
 - A. National Public Works Week

165/11/04/23 **MOVED BY Councillor Schug to acknowledge receipt of the National Public Works Week Report and that May 21st to May 27th, 2023 be proclaimed as National Public Works Week in the County of Northern Lights.**
CARRIED

B. Director of Public Works Report

166/11/04/23 **MOVED BY Councillor These to acknowledge receipt of the Public Works Report and accept it for information.**
CARRIED

C. Extension of Fuel Cost Adjustment for Contract Graders

167/11/04/23 **MOVED BY Councillor Reese to acknowledge receipt of the Extension of Fuel Cost Adjustment for Contract Graders Report and that the fuel cost adjustments as approved in March 2023, be extended for the contract graders until December 31, 2023.**
CARRIED

D. Gravel Haul Rate from Sunny Valley Pit

168/11/04/23 **MOVED BY Councillor Reese to acknowledge receipt of the Gravel Hauling from Sunny Valley Pit Report and that the per tonne/km haul rate for the 2023 gravel haul, for the portion to be hauled out of the Sunny Valley Pit, be set at .21 per tonne/km.**
CARRIED

Motion 168/11/04/23 rescinded. See Motion 189/25/04/23

- 06.3.2 Roads
- 06.3.3 Airport
- 06.3.7 Drainage Ditches
- 06.4 Utilities/Public Works
 - 06.4.1 Water
 - 06.4.2 Sewage
 - 06.4.3 Solid Waste
- 06.6.2 Community Services / Economic Development
- 06.6.5 Natural Resources
- 06.6.6 Housing / Seniors
- 06.6.9 Tourism

07.0 Ward and/or Committee Reports
A. Councillor Ward Reports

169/11/04/23 **MOVED BY Councillor Yasinski to acknowledge receipt of the Councillor Ward Reports and accept them for information.**
CARRIED

08.0 Info Items

A. Tuesday, April 11, 2023 Info Package

170/11/04/23 **MOVED BY Councillor Schug to acknowledge receipt of the Tuesday, April 11, 2023 Info Package and accept it for information.**
CARRIED

09.0 Open Mic

Decisions on Delegations

*Recessed meeting at 11:42 a.m.
Reconvened meeting at 11:48 a.m.*

10.0 In Camera Items

A. Regional Collaboration under FOIP Section 21

171/11/04/23 **MOVED BY Councillor These to have the Tuesday, April 11, 2023 Council meeting go in camera to discuss regional collaboration under FOIP Section 21 at 11:48 a.m.**
CARRIED

Dan Archer Report and Teresa Tupper Executive Assistant exited meeting at 11:48 a.m.

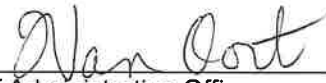
172/11/04/23 **MOVED BY Councillor Schug to have the Tuesday, April 11, 2023 Council Meeting come out of camera at 12:16 p.m.**
CARRIED

11.0 Adjournment

Reeve Terry Ungarian adjourned the Tuesday, April 11, 2023 Council Meeting at 12:16 p.m.



Chief Elected Official
Terry Ungarian



Chief Administrative Officer
Theresa Van Oort