

# BYLAW NO. 21-12-455

## OF THE COUNTY OF NORTHERN LIGHTS IN THE PROVINCE OF ALBERTA

### BEING A BYLAW FOR THE PURPOSE OF ESTABLISHING FEES FOR GOODS AND SERVICES BEING PROVIDED BY THE COUNTY OF NORTHERN LIGHTS

**WHEREAS**, pursuant to section 7 (F) of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, and any amendments thereto, provides that a municipality may pass bylaws for municipal purposes respecting the imposition of fees for goods and services provided by the municipality.

**THEREFORE**, the Council of the County of Northern Lights, in the Province of Alberta, pursuant to the terms of the Municipal Government Act, and any amendments thereto, duly assembled, hereby enacts as follows:

#### PART 1: BYLAW TITLE

1. This Bylaw may be cited as the "Schedule of Fees Bylaw".

#### PART 2: APPLICATION

2. The attached "Schedule A" becomes the basis for Administration to charge fees for goods, services, permits, licenses, requests, approvals, and service delivered or provided by the County of Northern Lights.
3. That when required, additional taxes [ex. GST] will be collected on the "Schedule A" list of fees.
4. That penalties and interest may be charged [at a rate of 2% per month] on outstanding accounts receivable, outstanding meaning unpaid after 30 days from the date the first invoice was issued.
5. That the Chief Administrative Officer (CAO) has the authority to reduce or waive the imposition of any charges set out in "Schedule A" on grounds that reasonably qualify as an emergency or of a humanitarian nature.
6. That if a provision of Bylaw No. 21-12-455, its "Schedule A", and amendments thereto, is declared or held to be invalid, the provision shall be deemed severed, and the remainder of the bylaw/amendment/schedule shall remain in force and effect.
7. That Bylaw No. 21-12-449 is upon third and final reading of Bylaw No. 21-12-455, hereby rescinded.
8. That Bylaw No. 21-12-455 shall come into full force and effect upon Third and Final reading thereof.

READ for the FIRST time this 23<sup>rd</sup> day of March 2021.

READ for the SECOND time this 23<sup>rd</sup> day of March 2021.

READ for the THIRD AND FINAL time this 23<sup>rd</sup> day of March 2021.



Chief Elected Official



Chief Administrative Officer

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

**Administration**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
County of Northern Lights Giftware	Travel Mugs	\$20.00 each	T
	Bufs	\$ 7.55 each	T
Postage, Handling, Packaging		cost + 10%	T
Guide Light Bulbs	For pick up only	\$40.00	T
FOIP Requests	Initial Fee, for research, retrieval, copies, preparing and handling, shipping preparations &/or reproductions	As per FOIP Act AB Reg. 200/95 and any amendments thereto	T
Maps	North or South (folded)	\$16.00 each + 5.00 ea if shipped. Maps will be shipped separately	T
	North or South (rolled)	\$16.00 each + 23.00 if shipped	T
	Coloured Map Books (entire County)	\$50.00 each + 16.00 if shipped	T
	Black & White Map Books (entire County)	\$30.00 each + 16.00 if shipped	T
Penalties & Interest	Only Accounts Receivable/Utilities on balances outstanding 30 days from the date invoice was issued	2% per month	E
NSF cheque &/or Returned Payment	Per occurrence	\$20.00	E

**Taxation**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Tax Notification/Caveat	Placement per Titled Property	\$50.00	E
Tax Recovery/Public Auction	Per Titled Property	\$100.00 + Land Titles charges	E

    , CEO

    , CAO

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

	Advertising Charges	Cost	E
Late Payment Penalties	See Annual Property Tax Bylaw	n/a	
Roll Access Information Appeals (Taxation)	Per Person/Per Legal Query	\$25.00	E
	Per assessment:		
	Residential w/3 or fewer dwellings & Farmland	\$50.00	E
	Residential w/4 or more dwellings	\$650.00	E
	Non-residential/industrial assessment value:		
	0-300,000	\$50.00	E
	300,001-1,000,000	\$100.00	E
	1,000,001-5,000,000	\$200.00	E
	5,000,001-10,000,000	\$300.00	E
	10,000,001-20,000,000	\$500.00	E
	over 20,000,000	\$650.00	E
	Linear Property - Power Generation <i>(refundable if decision in favour of appellant)</i>	\$650.00	E
Tax Certificates	Per legal Description	\$25.00	E
Oil/Gas Well Drilling Tax	See Bylaw #15-14-344 (impose tax on the licensee in the drilling of any well for which a license is required under the Oil & Gas Conservation Act or in the servicing of a gas or oil well)	n/a	

**Fire Services**

HEADING	DESCRIPTION	PRICE	GST (I, T, E)
Response & Other Fire Related Fees:	<b>As per Schedule A of the Fire Services Bylaw</b>		
	Stand-by For Events	\$20.00/man hour	T

                     CEO

                     CAO

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

	Water Flow Testing Reports	\$100.00	T
	File Search (Fire Inspections & Investigations)	\$35.00/search	T
	Training Courses to other individuals/groups	Cost plus 15%	T
	Expert Witness Services - Civil Litigation	\$20.00/hour (max \$200.000) + expenses	T

**Bylaw Enforcement**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Weed Control	Enforcement Work	Cost Recovery + 10%	T

**Public Works**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Undeveloped Road Allowance or Lane Lease	Application Fee	\$200.00	T
Yearly Rental	Charge per half mile (and minimum charge)	\$20 minimum	E
Undeveloped Road Lease Sign	Replacement cost	\$25/sign	T
Snowplowing Residential Private Driveways	Maximum distance of 400m	\$50.00	T
	Senior (age 65 & over) – maximum distance of 400m	\$20.00	T
	Service recommencement fee ( <i>for late accounts in arrears</i> )	\$120.00	T
<b>Effective June 1, 2021</b>	Replacement fee for Lost/ misplaced/ stolen signs for snowplowing	\$50.00	
Snowplowing All residential Private Driveways	Maximum distance of 400 M	\$50.00	T

 CEO

 CAO

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

Approach Construction Request	Install, widening, or replacement with owner supplied fill	\$250.00	T
	Install, widening, or replacement with no owner supplied fill	\$1000.00	T
	Approach width exceeding 14 meters	Culvert cost plus 25%	T
Dust Control/Abatement	Calcium – All Users 200m	\$700.00	I
Maintenance	Services to external parties	Road Builder Rates plus 10%	T
Tender Packages	Non-refundable fee as appropriate	up to \$100.00	T
Rural Address Signs	Signs requested by landowner on vacant property as per Rural Civic Addressing Bylaw, or Replacement if Damaged by Owner	\$100.00	T
Salvage Materials	Culverts:		
	500mm	4.50/m	T
	600mm	5.25/m	T
	700mm	6.00/m	T
	800mm	7.5/m	T
	900mm	9.00/m	T
	1000mm	12.00/m	T
	1200mm	15.00/m	T
	1400mm	19.50/m	T
	2m	27.75/m	T
	4m	41.60/m	T
Gravel Prices	Alberta Transportation Only Rate Based on last crushing price + 20% + \$2.50/tonne (\$1.50 pit royalty, \$0.75 reclamation & \$0.25 administration		E
Gravel Reject Material	\$2.00/tonne or lump sum from public auction (advertised)		T
Community Aggregate Levy	Gravel hauled from local pits – Effective July 1st, 2021 (0.25/tonne until July 1st, 2021)	0.40/tonne	E
Purchase of closed road allowance	up to 0.5 acre	\$500.00 min	T
	after 0.5 acre - for each 0.25 acre or portion thereof	\$250.00	
Land Disturbed for Borrow Pits	per Acre	\$250.00	T

 CEO

 CAO



**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

		per landing	
	20,001kg - 45,000kg*	\$6.00 per 1,000kg or fraction thereof per landing	T
	45,001kg - 60,000kg*	\$6.75 per 1,000kg or fraction thereof per landing	T
	60,001kg - 100,000kg*	\$7.00 per 1,000kg or fraction thereof per landing	T
	100,001kg - 200,000kg* <i>* Based on maximum permissible take-off weight</i>	\$7.25 per 1,000kg or fraction thereof per landing	T
	Angel Flights: To be exempt upon verification from Hospital	Exempt	
	Minimum Landing Fee	\$10.00/landing	T
Hangar Lot Lease	Lease Rate per Lot	1.25/m2	T

**Airport continued**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Fuel Depot	Fuel Dispensing	\$750.00/year	T
Flight Training User Fees	For flights conducted exclusively for purpose		T

 CEO

 CAO

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

Aircraft Fuel Flowage Fee	of improving the skill & knowledge of the aircrew personnel. * Must be pre-approved in writing by the airport authority with respect to user names, dates of training, aircraft registration  Aviation Fuel Fee applied to all fuel dispensed to aircraft on the airport. This also applies to tenants with private fuel tanks	All Commercial & Private \$50.00/day   0.055/L	T
Airport Operating Fee	Per Passenger En/Deplaning Based on Passenger Lists	Waived	T

**Water Supply & Distribution Systems**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Water Service for all Hamlets	Metered Water (first 20 m3/month)	\$4.40 /m <sup>3</sup> (\$20.00/1000 gallons)	E
	<b>Effective June 1, 2021</b>	\$6.00/m <sup>3</sup> (\$27.28 /1000 gallons)	E
	Metered Water (over 20 m3/month)	\$7.46 /m <sup>3</sup> (\$34.00/1000 gallons)	E
	<b>Effective June 1, 2021</b>	\$12.00/m <sup>3</sup> (\$54.55/1000 gallons)	E
Truck Fill Customers	Metered Water	\$4.40/m <sup>3</sup> (\$20.00/1000 gallons)	E
	<b>Effective June 1, 2021</b>	\$5.50/m <sup>3</sup> (\$25.00/1000 gallons)	E
	Metered Water (over 20 m3/month)	\$7.46/m <sup>3</sup> (\$34.00/1000 gallons)	E
	<b>Effective June 1, 2021</b>	\$11.00/m <sup>3</sup> (\$50.01/1000 gallons)	E
Rural Water Customers	Metered Water	\$4.40/m <sup>3</sup> (\$20.00/1000 gallons)	E
	<b>Effective June 1, 2021</b>	\$6.00/m <sup>3</sup> (\$27.28 /1000 gallons)	E
	Metered Water (over 20 m3/month)	\$7.46 /m <sup>3</sup> (\$34.00/1000 gallons)	E

 CEO

 CAO



**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

	<b>Effective June 1, 2021</b>	\$12.00/m <sup>3</sup> (\$54.55/1000 gallons)	E
	Initial Hook Up Fee	\$12,000.00	E
Rural Water Customers (Continued)	Maintenance & Administration Charge	\$20.00/month	E
	Transmission Charge (Line Fee)	\$20.00/month	E
Rural Water Idle service fee	As per council motion 260/11/06/13	\$20.00/mth	E
Turn On/Off Water Service	Per Occurrence, at the request of property owner	\$25.00	E
Meter Repairs	Truckfills (inactivated due to non-payment) No Charge, unless damaged by the user, if user damage	cost + 10%	E
Reconnection Fee - Water Only	Non-Refundable, charged when service turned off for non-payment	\$120.00	E
	<b>Violations in accordance with the Water &amp; Sewer Bylaw</b>		

**Wastewater Service**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Wastewater Service for all Hamlets and Subdivisions	Monthly Flat Rate	\$15.00/month	E
Wastewater Service for Weberville Industrial Park	Monthly Flat Rate (idle and serviced)	\$25.00/month	E
All Services	Non-Refundable Fee when unpaid balance is transferred to tax account	\$120.00	E
	<b>Violations in accordance with the Water and Sewer Bylaw</b>		

     CEO

     CAO

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

**Planning & Development**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Amendments to Land Use Bylaw Development Permits	Non- Refundable Application Fees	\$100.00	E
	As per the Following Construction Costs:		
	Up to \$249,999	\$50.00	E
	Over \$250,000	\$100.00	E

**Subdivision & Land Developments**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Subdivisions	Basic Subdivision Application	\$100.00	E
	Fee (per lot created)	\$100.00	E
	ei. Farm Separation would be \$300 Endorsement Fee (per lot created)	\$55.00	E
Compliance Certificates	Regular	\$55.00	E
	With Variance or Non-Compliance	\$100.00	E
Regional SDAB Appeal	Appeal Fee as per Regional Subdivision and Development Appeal Board Bylaw (agreement)	\$150.00	E
Remuneration and Travel Expenses for SDAB Members attending a hearing	As per Regional Subdivision and Development Appeal Board Bylaw (agreement)		E
Renumeration for SDAB Clerk who is not an employee from the Municipality from which the appeal originated.	As per Regional Subdivision and Development Appeal Board Bylaw (agreement)		E

**Land/Building Rentals**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)

     CEO

     CAO

**SCHEDULE A – FEES BYLAW #21-12-455 – EFFECTIVE MARCH 23, 2021**

**Agricultural Services**

HEADING	DESCRIPTION	CURRENT PRICE	GST (I, T, E)
Problem Wildlife Incentive	Wolves (As per Policy # 063/09/02/21		
No Spray Signs	Per Sign	\$4.00	T
ASB Equipment Rentals	Maximum rental period is three days unless indicated by ** which is two days max.		
<b>Item</b>	<b>Deposit      Cleaning Fee*</b>	<b>Price per Day</b>	
Scare Cannons	100.00      n/a	\$5.00	T
Plastic Grain Bag Roller	200.00      n/a	\$30.00	T
Cattle Panels - 35	1,000.00      20.00	\$70.00	T
Cattle Panels - Each	60.00      20.00	\$3.00	T
Cattle Scale**	100.00      20.00	\$30.00	T
Cattle Chute**	100.00      30.00	\$30.00	T
Skid Mount Sprayers	50.00      10.00	25.00, free first 2 days	T
Water Pump & Hose/Pipe*	500.00      n/a	\$300.00	T
Pipe Alone**	300.00      n/a	\$3.50/pipe	T
Boomless Sprayer	300.00      20.00	free first two days (once/year) then 50.00	T
Cat Traps	30.00      20.00	7.00/day 20.00/week	T
Eco-Bait Applicator	50.00      20.00	free first three days then \$25.00/day	T
	<i>* If equipment is returned clean no cleaning fee will apply</i>		

F:\wpdata\BYLAWS\12 Administration\Schedule of Fees charts\2021

Motion No. 128/23/03/21 Date: March 23, 2021,  CEO , CAO

 CEO

 CAO