

HALL BOARD OPERATIONAL FUNDING

- a. Annually Council will make operational funding available for Community Halls located in the County of Northern Lights in the form of an operating grant.
- b. Grant funding will be provided up to a maximum 50% of the eligible Hall Board actual cash operating expenses (excluding GST) as outlined on the previous years financial statement.
- c. Eligible operating expenses include (but are not limited to):
 1. Sewer servicing (e.g. septic tank servicing)
 2. Electricity
 3. Natural Gas, Propane, Oil
 4. Water
 5. Custodial Costs
 6. Parking lot maintenance (e.g. snow removal, grading, gravel, etc.)
 7. Landscaping maintenance (e.g. grass cutting, tree removal, etc.)
 8. Curling Arena Maintenance (e.g. ice installation, maintenance, etc.)
 9. Campground maintenance (e.g. grass cutting, caretaker cost)
 10. Insurance Costs
 11. Accounting and legal cost
 12. Inspection Cost
- d. Applicants who have previously received any type of grant funding from the County of Northern Lights but have not fulfilled the requirements for the grant(s) in questions will not be eligible for funding under this program until all outstanding requirements have been met.
- e. Applicants must provide public recognition of the County of Northern Lights contribution of the Recreational Facility Operation Grant.
- f. The Battle River Agricultural Society has the ability to access grant funding up to 40% of the agricultural hall operational cost including:
 1. Sewer servicing
 2. Electricity
 3. Natural Gas, Propane, Oil
 4. Water
 5. Hall Insurance Costs
- g. A completed application package should contain, but is not limited to:
 - i. Completed request for support (**Schedule H**)
 - ii. Confirmation of not-for-profit status including a list of officers/directors
 - iii. Copy of the most recent financial statement
 - iv. Copy of valid liability and property insurance
- h. A Hall board accessing the County Hall Board Operational Grant will provide the County of Northern Lights with up to one (1) free rental of the hall per year.



SCHEDULE "H"

RECREATION/CULTURE Annual HALL BOARD OPERATIONAL GRANT Application Form

(Please print or type all responses)

FILE: 71-____-____

Incorporated (*Legal*) Name of Organization (*must match provincial incorporation name*):

Common Name of Organization (*if different from incorporated name*):

Mailing Address of Applicant Organization: _____

** All correspondence and cheques will be mailed to this address.

City: _____ Province: _____ Postal Code: _____

Contact Person: _____ Position: _____

Phone Number: _____ Email: _____

Supporting Documentation:

- Completed request for support (**Schedule H**)
- Confirmation of not-for-profit status including a list of officers/directors
- Copy of previous years certified financial statement
- Copy of valid liability and property insurance

[please check applicable boxes and enclose copies of documentation.]

I/We understand that:

- a. The grant shall be used only for those purposes as outlined in the County of Northern Lights Recreation and Culture Funding Policy.
- b. That the County of Northern Lights will have up to one (1) free hall rental.
- c. Declaration of Financial Contact - The person responsible for finances on the proposed project must complete the following declaration:

I, _____,

(PRINT NAME)

(OFFICIAL POSITION)

certify that the information provided on this application is accurate. I do solemnly declare to take full responsibility for receiving and facilitating disbursement of all monies received from the County, in response to this application, of which this statement forms a part.

Declared this day/month/year _____ at _____, in the Province of Alberta.

Signed: _____

Witnessed: _____

Please return form to: County of Northern Lights

Economic Development & Community Services

PO Box 10

Manning AB T0H 2M0

Phone 780-836-3348 / Fax 780-836-3663

The personal information on this form is being collected for the purpose of determining the eligibility of an applicant to receive recreation funding. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the municipal Council and may be published in a Council meeting agenda. Detailed information on Financial statements will not be submitted for public information; however, Financial statement summaries will. Questions regarding the collection of this information can be directed to the FOIP Coordinator at the County of Northern Lights office.